

Chairman Nelson Brenneman called the regularly scheduled meeting to order at 7:00 p.m. Supervisors present: Dennis Luckenbaugh and Rodney Shearer. Present on behalf of the Township: Manager Sharon Kerchner, Solicitor Andrew Miller. Also present: Recording Secretary and nine citizens.

I. **Minutes**

**Motion** by Shearer, second by Luckenbaugh, to approve the minutes of the meeting of February 21, 2017. All members voted aye; motion carried.

II. **Treasurer's Report**

A. **Motion** by Luckenbaugh, second by Shearer, to approve the Treasurer's Report for February 2017 as presented. All members voted aye; motion carried.

III. **General Public Comment**

Vernon Rudolph, 1647 Coon Road, Aspers, was present to get the Board's comments on a proposal. He purchased two lots in NCT. He spoke with Keith Hunnings, Zoning Officer/SEO, who told him that there was a non-building waiver for one of the lots. Mr. Rudolph wants to put a house on one lot and a machine shed on the other lot, which is not permitted under the ordinance. An accessory structure cannot be placed on a parcel without a principal structure being placed on the same lot first. How about joining the two lots together in a reverse subdivision, as Mr. Hunnings suggested? Mr. Shearer hopes that the ordinance does not prohibit the building of an accessory structure without a principal structure. We will ask Mr. Hunnings to research a little further and follow up with Mr. Rudolph. Mr. Rudolph is leaning toward just going through with the reverse subdivision.

IV. **Police Report**

Chief Bean gave the police report for February 2017. Of note, PennDOT has issued maps of where accidents have occurred. Chief Bean circulated a copy of the map for the citizens to examine. He also provided copies of the annual report for 2016, which is also online ([www.swrpd.org](http://www.swrpd.org)) for anyone who is interested. There was a discussion of costs and pros and cons of using the state police services as compared to the regional police services.

V. **Fire Company Report**

Chief Wildasin gave the fire department report for February 2017 and the year-end report for 2016. Matt Warner presented the report for the ambulance/EMS services for February 2017. The six-month mark for having the EMS services at the fire department is approaching and things are looking good. The EMS service would certainly like to continue that arrangement, if the Township is amenable to that possibility. Kudos to the fire and police departments for their coordination and assistance with patient care.

**VI. Permits, Plans, and Modules****A. Barry and Carol Brown, Final Subdivision Plan #83-2189; Brown and Krafts Mill Roads**

Doug Crawford was present on this plan. Discussion was held on the “no further subdivision” rule – can that be addressed with a note on the plan so that it’s easy to track? And has it been subdivided properly?

**Motion** by Shearer, second by Luckenbaugh, to approve the planning Waiver and Non-Building Declaration and to forward same to DEP. All members voted aye; motion carried.

**Motion** by Shearer, second by Luckenbaugh, to approve the Final Subdivision Plan #83-2189 of Barry and Carol Brown, subject to the correction of the acreage and road reference. All members voted aye; motion carried.

**VII. Administrative Reports****A. Supervisors’ Reports**

1. Mr. Shearer reported that a list for Material Bids was drafted. We will be meeting with Josh from PennDot, for assistance in completing the Bid forms before advertising.

2. Mr. Luckenbaugh noted that York County Earned Income Tax Bureau experienced security issues with their computers. Also, he discussed the bill received for the Township building generator. Also, he recommended that the Township procure an eBay account to purchase various items. No action taken due to lack of interest.

3. Mr. Brenneman reported on the progress on Glatfelter Station Road sewer line project. Discussion was held on the manhole situation. Mr. Shearer will follow up.

**B. Manager’s Report**

1. **Motion** by Luckenbaugh, second by Shearer, to approve the deposit of \$100,908.20 from a matured Certificate of Deposit into the General Fund. All members voted aye; motion carried.

2. FYI: 3/16/17, received \$8,757.75 – SGC Host Municipal Tavern Games Tax.

3. FYI: 3/1/17, received \$352,657.86 - Liquid Fuels Tax Funds; and \$16,160 Road Turnback annual maintenance funds.

4. FYI: Revised salt contract tonnage-down to 400 (from a total of 800) for 2017-2018.

5. **Motion** by Luckenbaugh, second by Shearer, to approve the request by Nelson Brenneman to lease/farm the lot at the Township Building for \$75.00. All members voted aye; motion carried.

6. **Motion** by Shearer, second by Luckenbaugh, to approve the Public Works personnel, to attend the APWA (811 Safety Days) Annual Safety Conference on June 22, held at the York Expo. All members voted aye; motion carried.

7. **Motion** by Shearer, second by Luckenbaugh, *ratify* the purchase of an HP desktop computer for the Township’s front office, per the quote received from Business Information Group, in the amount of \$883.10. All members voted aye; motion carried. This computer’s main function will be used to process sewer payments, thereby purchased with Sewer funds.

8. **Motion** by Brenneman, second by Luckenbaugh, to *ratify* the purchase of two tri-axle loads of Diamond Tex for the lower baseball field at the Township Park, per the

recommendation of the Recreation Board. All members voted aye; motion carried. It was noted that the last time this material was purchased was 2014.

9. **Motion** by Luckenbaugh, second by Shearer, to approve submitting the 2016 Chapter 94 Annual Report for NCT Sewer System, prepared by Brad Wivell, sewer plant operator. All members voted aye; motion carried.

10. The advertisement for mowing bids for 2017 has been placed. Bids will be accepted thru Thursday, April 13, 2017, until 11 a.m. At which time, bids will be opened. The bids will then be awarded at the next BOS meeting, April 18, 2017.

11. **Motion** by Shearer, second by Luckenbaugh, to authorize the placement of the following items on Municibid: portable fuel tank; 1999 International 4900 dump truck with plow; old spreader for 1999 International; 2 water pumps; spreader plates; hydraulic system for truck. All members voted aye; motion carried.

12. FYI: PennDOT will be contracting with Tri-State Traffic Data to collect traffic data on municipality roads. The date is reported annually to the Federal Highway Administration, and is used in a federal funding allocation formula, to determine the amount of funds that the state receives from the Federal government.

#### C. Engineer's Report

No questions or discussion.

#### D. Solicitor's Report

1. Where are we in the process with the seven-year review for the Ag Security Area? From the audience, Esther Clark gave an update as to the progress on the review. We will close the applications at the end of the month. The next ASA meeting is scheduled for April 4, 2017, at 3:30 p.m. Then the list will go before the Planning Commission on April 25, 2017.

2. Mr. Miller and Mrs. Kerchner researched the \$5,000 in escrow for the Eichelberger improvements. The improvements to have been done were flashing lights and ten parking spaces or some such means to get the people off the road. Only the flashing lights were placed, not the parking spaces. It was noted that the flashing lights apparently need new batteries, and Mr. Miller said that some of the \$5,000 could certainly be used to replace those batteries. Mr. Miller suggested that the property's junkyard license not be renewed for the next year if those improvements are not made. The property owners should meet with staff to determine a course of action to remedy this situation. What exactly does the Township want? Move the parking lot back or arrange it so that it's safer for customers to exit the parking lot without backing onto the road. **Motion** by Luckenbaugh, second by Shearer, to authorize the Manager to send a letter requesting action to correct the improvements situation, noting that the application for license renewal may be in jeopardy. All members voted aye; motion carried.

### VIII. Old Business

Nothing at this time.

### IX. New Business

A. Paul Miller is interested in serving on the Planning Commission and on the Zoning Hearing Board. Currently, there is no opening on the Planning Commission.

B. Stephen Smith is interested in serving as an Alternate for the Zoning Hearing Board. There are currently two Alternate vacancies, and one regular member is interested in retiring at

the end of this year. **Motion** by Luckenbaugh, second by Shearer, to appoint Stephen Smith as Alternate 1 and Paul Miller as Alternate 2 to the Zoning Hearing Board. All members voted aye; motion carried.

C. **Motion** by Shearer, second by Luckenbaugh, to authorize the NCT Baseball organization to construct storage boxes (for the extra Diamond Tex) and install rain gutters attached to rain barrels at the storage sheds for both baseball fields, at their expense. All members voted aye; motion carried.

Missed from the Supervisor's report – Mr. Brenneman noted that DEP is trying to get representatives from each watershed alliance to attend meetings and focus on having everyone work together. Mr. Brenneman's personal opinion is that if DEP representatives were to go out in the fields, they would have a better understanding what the municipalities are dealing with.

Mr. Luckenbaugh requested a short Executive Session following tonight's meeting.

X. **Announcements**

- A. The Rec Board will meet on March 27, 7 p.m.
- B. The Planning Commission will meet on March 28, 7 p.m.
- C. The Ag Security Area Board will meet on April 4, 3:30 p.m.
- D. The Southwestern Regional Police Board will meet on April 12, 7 p.m., at police headquarters.
- E. The Board of Supervisors will meet on April 18, 7 p.m.

At 8:55 p.m., the Board recessed to an Executive Session to discuss personnel.

At 9:34 p.m., the Board reconvened from Executive Session-with no action taken.

**Motion** by Shearer, second by Luckenbaugh, to adjourn. All members voted aye; motion carried. The meeting adjourned at 9:35 p.m.

Respectfully submitted,

Sharon Kerchner,  
Township Secretary/Manager

Julie B. Maher,  
Recording Secretary