

NORTH CODORUS TOWNSHIP
December 19, 2017

BOARD OF SUPERVISORS

Chairman Nelson Brenneman called the regularly scheduled meeting to order at 7:00 p.m. Supervisors present: Dennis Luckenbaugh and Rodney Shearer. Present on behalf of the Township: Manager Sharon Kerchner, Solicitor Andrew Miller. Also present: Recording Secretary and 10 citizens.

Chairman Brenneman reported that the Board met in an Executive Session at 6 p.m., prior to tonight's meeting to discuss personnel. No action was taken.

I. **Minutes**

Motion by Shearer, second by Luckenbaugh, to approve the minutes of the meeting of November 21, 2017. All members voted aye; motion carried.

II. **Treasurer's Report**

A. **Motion** by Luckenbaugh, second by Shearer, to approve the Treasurer's Report for November 2017 as presented. All members voted aye; motion carried.

III. **General Public Comment**

Nothing at this time.

IV. **Police Report**

No one was present to give this report.

V. **Fire Company Report**

Tim Carr gave the fire company report for November 2017.

Matt Warner gave the EMS report for November 2017. He also wanted to discuss a concern with regards to the company's financial condition. Mr. Warner handed financial reports to the board, noting how their monthly expenses have been increasingly higher, and that the financial cushion is dwindling, resulting in a need to look at some cost-saving measures. He noted that the insurance company's reimbursement is currently at a rate of 3 to 4 months after the billing date. Unfortunately, creating a major part of their financial hardship. Would the Township consider lending the EMS funds to replenish their reserves? What amount do you feel is needed at this point? They are hoping between \$50K and \$100K. He noted that this is a stopgap measure, in hopes to get them through until their reimbursements are processed. Another alternative is to pull the truck completely, but it would be with much regret. The Board members can't make a decision tonight; they recognize in order to consider this request, will require an amendment to the Budget. No action taken.

VI. **Permits, Plans, and Modules**

A. Lynwood – Phase IIC, #160317,
Jason Brenneman was present on this plan, which involves 11 lots, on-site septic, public water.

Waivers requested:

Section 165-10, preliminary plan (preliminary and final plan information on the same plan)

Section 165-29.B.(1), scale of 1" = 80' on Sheet 2 (for legibility)

Section 165-34.M, GPS coordinates for all lot markers (just for concrete markers)

Section 165-40.C, concrete monuments along one side of street (one per lot)

Section 165-44.E, painted pedestrian crosswalks (there are none)

Motion by Luckenbaugh, second by Shearer, to approve the waivers as requested for Sections 165-10, 165-29.B.(1); 165-34.M; 165-40.C; 165-44.E. All members voted aye; motion carried.

B. Amy Brenneman – Fair Lane – waiver request

Jason Brenneman was present with Amy Brenneman on this plan. The cartway width was discussed. A waiver is requested to Section 165-37.H.6.b, 12' wide cartway. It was noted that many types of large vehicles have already used this driveway with no difficulty. Getting a fire or rescue vehicle back there would be no problem. It was also noted that in some places, the cartway is less than 12' and in some places, it's over 12'. There's a shared maintenance agreement in the works, hopefully with proper and accurate descriptions. Attorney Miller would like to review that document.

Motion by Shearer, second by Brenneman, to approve the waiver request by Amy Brenneman for 12' cartway, Section 165-37.H.6.b. Two members voted aye; *Luckenbaugh opposed*. Motion carried.

VII. **Administrative Reports**

A. Supervisors' Reports

1. Rodney Shearer -- Stormwater easement, Sherwood Drive (Noss, Colonial Crossings). The new property owners are concerned with the easement and their maintenance of it. They'd like a letter of proof from the Township to state that they must mow it but cannot plant anything or build anything on it.

Also, leaf collection was completed, but the machine needed some service. It'll be ready for next year.

The SWRPD 2018 Proposed Budget was discussed. Mr. Shearer's not entirely pleased with the budget, however. The bargaining agreement process is not going to his liking either.

Total budget figure??? \$1,000,010.80

Motion by Brenneman, second by Luckenbaugh, to *not* accept the 2018 Proposed SWRPD Budget as presented. All members voted aye; motion carried.

2. Dennis Luckenbaugh – nothing at this time.

3. Nelson Brenneman -- Stop sign, Joseph Road, sounds like that's a moot point. Salem Overlook, sidewalk and curbing????? Nothing discussed...

B. Manager's Report

1. 2018 Budget discussion; final approval

Motion by Luckenbaugh, second by Shearer, to accept the 2018 Budget as advertised. Mr. Shearer noted that the budget represents approximately \$900K earmarked toward township roads, so that we can get back to a 5-year maintenance plan. All members voted aye; motion carried.

2. **Motion** by Luckenbaugh, second by Shearer, to ratify the purchase of the license renewal for Barracuda backup server for a 3-year term at a cost of \$3,315. All members voted aye; motion carried.

3. 2018 Contract proposal from SPCC (Keith Hunnings) including an hourly rate increase from \$40 to \$45 for all zoning administration and enforcement in NCT. *This item was tabled.*

4. DEP – State Police fines, 12/1/17 = \$3,127.23. Attorney Miller explained the issue with the Admin Office of Pa Courts and Clerk of Courts, incorrect distribution of funds for fines to Municipalities. Apparently, funds were being misdirected, based on the location of the magistrate’s office involved, not the actual location of the traffic violation or accident. SWRPD’s record has not yet been reviewed closely. Not sure how NCT will be affected, if at all.

C. Engineer’s Report

No discussion.

D. Solicitor’s Report

1. Attorney Miller recommended the following: **Motion** by Shearer, second by Brenneman, to *withdraw* the petition that was filed with the PUC to vacate Hayrick Road. All members voted aye; motion carried. Mr. Shearer reiterated the reason we wanted to vacate the road was due to the County removing the bridge but not placing a cul-de-sac on NCT’s side. This since has been resolved between the County and the Township and a cul-de-sac was installed. Mrs. Kerchner will submit a request for reimbursement from the County, for the cost of materials to place a turnaround plus 50% of the total cost of legal fees associated with Hayrick Road.

2. **Motion** by Shearer, second by Luckenbaugh, to accept the ROW agreement for Hayrick Road and to have recorded. All members voted aye; motion carried.

3. **Motion** by Luckenbaugh, second by Shearer, to adopt Ordinance 274-12-2017, repealing the Local Services Tax. All members voted aye; motion carried. General Code will need to be informed as well.

4. No discussion on an ordinance for a stop sign placement from the Traffic Study for Salem Overlook. No action to be taken at this point.

VIII. **Old Business**

A. Sunnyside/Martin Road sign – signs were ordered and will be placed.

B. NSB grease trap update – Mrs. Kerchner reported that the NSB Manager mailed certified letters to various businesses indicating the deadline to respond.

C. Section 195-8.D – no discussion yet.

IX. **New Business**

A. **Motion** by Luckenbaugh, second by Shearer, to approve the 2018 Committee Meeting Schedules. All members voted aye; motion carried.

B. On a private/shared lane, can the Township or someone put up a sign indicating “No Outlet” or “Dead-End Street”? The private party may do so. Mr. Miller suggested that the person also put up a “Private Property” or “No Trespassing” sign in order for them to have legal remedies.

C. Any other road or bridge closings that we’re aware of? No, and the Township will not get notices anymore. Apparently, not even emergency agencies are being notified either, and that’s not good at all.

X. **Announcements**

A. The Reorganization Meeting will be held on January 2, 8 a.m.

B. The Elected Auditors will meet on January 3, 3 p.m.

C. The Southwestern Regional Police Board will meet on January 10, 7 p.m. at police headquarters.

D. The Rec Board will meet on January 22, 7 p.m.

E. The Planning Commission will meet on January 23, 7 p.m.

F. The Board of Supervisors will meet on February 20, 7 p.m.

Discussion was held on the township auditor vacancy position. They're having trouble filling the open seat. And yet, from the audience, Joel Brenneman felt called and accepted the position!

Motion by Luckenbaugh, second by Shearer, to adjourn. All members voted aye; motion carried. The meeting adjourned at 8:23 p.m.

Respectfully submitted,

Sharon Kerchner,
Township Secretary/Manager

Julie B. Maher,
Recording Secretary