

Acting Chairman Nelson Brenneman called the re-organization meeting to order at 8:00 a.m. with the following in attendance:

Supervisor Dennis Luckenbaugh  
Supervisor Rodney Shearer

Sharon M. Kerchner, Manager  
SWRPD Chief Bean  
Officer Harrison

I. **Reorganization**

A. **Motion** by Luckenbaugh, second by Shearer, to elect Sharon Kerchner as Temporary Board Chairman. All members voted aye; motion carried.

B. **Motion** by Shearer, second by Luckenbaugh, to nominate Nelson Brenneman as Board Chairman. All members voted aye; motion carried.

C. **Motion** by Shearer, second by Brenneman, to nominate Dennis Luckenbaugh as Board Vice Chairman. All members voted aye; motion carried.

D. **Motion** by Luckenbaugh, second by Shearer, to appoint Sharon M. Kerchner as Township Manager and Secretary. All members voted aye; motion carried.

E. **Motion** by Luckenbaugh, second by Shearer to appoint Esther R. Clark as Assistant Township Secretary. Two members voted aye; *Brenneman abstained*, motion carried.

F. **Motion** by Shearer, second by Luckenbaugh, to appoint Melissa Altland as Township Treasurer and Sharon M. Kerchner as Assistant Township Treasurer. All members voted aye; motion carried.

G. **Motion** by Shearer, second by Luckenbaugh, to appoint Keith J. Hunnings-South Penn Code Consultant, as Township Zoning Officer and Building Codes Official and Eric Swiger Assistant Zoning Officer and Assistant Building Codes Official. All members voted aye; motion carried.

H. **Motion** by Luckenbaugh, second by Brenneman, to appoint Rodney Shearer as Road Master. All members voted aye; motion carried.

I. **Motion** by Shearer, second by Luckenbaugh, to appoint Buchard Horn, Inc., as Township Engineer. All members voted aye; motion carried.

J. **Motion** by Shearer, second by Luckenbaugh, to appoint MPL Law, Andrew Miller as Township Solicitor. All members voted aye; motion carried.

K. **Motion** by Shearer, second by Brenneman, to appoint Keith J. Hunnings as Sewage Enforcement Officer and Eric Swiger as Alternate; Two members voted aye; *Luckenbaugh opposed*; motion carried.

L. **Motion** by Shearer, second by Luckenbaugh, to appoint Commonwealth Code Inspection Services as the Building Inspector. All members voted aye; motion carried.

M. **Motion** by Shearer, second by Luckenbaugh, to appoint Carldene Stough as Emergency Management Coordinator and David Meiler as Assistant EMA Coordinator. All members voted aye; motion carried.

N. **Motion** by Shearer, second by Luckenbaugh, Resolution# 01-01-2018 appointment of Fulton Bank and BB&T Bank as the Township's Banking Depositories. All members voted aye; motion carried.

O. **Motion** by Shearer, second by Luckenbaugh, to set the Non-Uniform benefits for 2018 as stated in the Personnel handbook. All members voted aye; motion carried.

P. **Motion** by Luckenbaugh, second by Shearer, to set the pay rates for Non-Uniform Employees in accordance with the 2018 Budget. All members voted aye; motion carried.

Q. **Motion** by Shearer, second by Luckenbaugh, to set the mileage reimbursement rate to compensate Supervisors and Township Employees for the authorized use of their personal vehicles at a rate equal to the IRS Mileage Allowance Rate as adjusted throughout the year, currently at \$.545 per mile. All members voted aye; motion carried.

R. **Motion** by Luckenbaugh, second by Shearer, Resolution# 02-01-2018 appointing and setting the compensation for Hamilton & Musser PC, as Township Certified Public Accountant. All members voted aye; motion carried.

S. **Motion** by Shearer, second by Brenneman, to appoint Dennis Luckenbaugh as Delegate and Sharon Kerchner as the Alternate Delegate to the Convention of Pennsylvania State Association for Township Supervisors. All members voted aye; motion carried.

T. **Motion** by Brenneman, second by Shearer, to set the Treasurer's and Assistant Treasurer's Bond each at \$500,000.00. All members voted aye; motion carried.

U. **Motion** by Shearer second by Luckenbaugh, to appoint Carldene Stough as Chairman of the Vacancy Board. All members voted aye; motion carried.

V. **Motion** by Shearer, second by Luckenbaugh, to appoint Wayne E. Jacoby, existing member of the Zoning Hearing Board to a 3-year term expiring 12/31/2020, Robert Nedzel, existing member of the Planning Commission to a 5-year term expiring 12/31/2022, Michael E. Slagel, existing member of the Recreation Board to a 5-year term expiring 12/31/2022, and to appoint the following to the Ag Security Board:

1. Dennis G. Luckenbaugh, Chairman
2. Nelson R. Brenneman
3. Thomas W. Waltersdorff
4. Peter E. Byrnes
5. Michael N. Krebs

W. **Motion** by Luckenbaugh, second by Brenneman, to appoint Rodney L. Shearer (Supervisor), existing member of the Southwestern Regional Police Commission Board to a 2-year term expiring first Monday in 2020. All members voted aye; motion carried.

X. **Motion** by Shearer, second by Luckenbaugh, to appoint Stacey E. Gingerich as Elected Auditor to a 6-year term expiring 12/31/2023. All members voted aye; motion carried.

Y. **Motion** by Luckenbaugh, second by Shearer, to *eliminate* NCT Fire Co. Chief position. All members voted aye, motion carried.

Z. **Motion** by Luckenbaugh, second by Brenneman, to Approve Fire Police Roster for 2018. All members voted aye, motion carried.

AA. **Motion** by Shearer, second by Brenneman, to appoint Dennis Luckenbaugh as Delegate to the Local Government Advisory Committee and Rodney L. Shearer as Alternate. All members voted aye; motion carried.

BB. **Motion** by Luckenbaugh, second by Shearer, to appoint Dennis Luckenbaugh as Delegate to York County Tax Collection Committee & York Adams Tax Bureau and Rodney Shearer as Alternate. All members voted aye; motion carried.

II. **Minutes**

A. **Motion** by Shearer, second by Luckenbaugh, to approve Regular Meeting held December 19, 2017. All members voted aye; motion carried.

III. **General Public Comment**

Chief Bean: Comments regarding the status on the approval of the 2018 Regional Police Budget; He is here to help with any questions or concerns. Chief stated that his understanding is that the township feels they cannot approve the budget until the Police contract has been settled. Nothing more was discussed.

IV. **Permits, Plans, and Modules**

A. Lynwood Phase IIC #160317 – Lynwood Drive

1. **Motion** by Luckenbaugh, second by Shearer, to approve Resolution # 03-01-2018 amending the Act 537 Plan for Lynwood Phase IIC-Final Subdivision Plan#160317 and to forward Planning Module – Component 2 to DEP. All members voted aye; motion carried.

**Note:** this motion is not a “Final” approval for this plan (#160317).

V. **Old Business**

A. **Motion** by Luckenbaugh, second by Shearer, to approve lease (farm) land to Nelson Brenneman, at a rate of \$50/year. Two members voted aye; motion carried.

VI. **New Business**

A. **Motion** by Shearer, second by Brenneman, to approve Nelson Brenneman to sign contracts for Solicitor-MPL Law Firm: Andy Miller, Engineer-Buchart Horn, and Zoning/Bldg Permit Officer / SEO-South Penn Code Consultants, Two members voted aye, Luckenbaugh opposed, motion carried.

B. **Motion** by Shearer, second by Luckenbaugh, to authorize staff and elected officials to attend PSATS Annual Conference, April 22-25, 2018. Two members voted aye; Brenneman opposed, motion carried.

Mr. Brenneman expressed his opinion with regards to the conference being repetitive, and when receiving information about the annual conference, no prices were given.

C. **Motion** by Luckenbaugh, second by Shearer, to submit a list of concerns in respect to the SWRPD 2018 Budget. All members voted aye; motion carried.

D. **Motion** by Luckenbaugh, second by Shearer, to authorize staff and elected officials to participate in PSATS Webinar Wednesdays, at a cost of \$30.00 per webinar, an alternative to Seminars. All members voted aye; motion carried.

VII. **Announcements**

- A. The Elected Auditors' meeting will be held January 3 at 3 p.m.
- B. The SWRPD Board will meet on January 10, at 7 p.m.
- C. The next Board of Supervisors meeting will be held on February 20, 7 p.m.
- D. The Recreation Board will meet on January 22, at 7 p.m.
- E. The Planning Commission will meet on January 23, at 7 p.m.
- F. There is no Zoning Hearing Board meeting for January.

**Motion** by Luckenbaugh, second by Shearer to adjourn. All members voted aye; motion carried. The meeting adjourned at 9:18 a.m.

Respectfully submitted,

Sharon M. Kerchner,  
Township Secretary/Manager