

Chairman Nelson Brenneman called the meeting to order at 9:00 a.m. Supervisors present: Dennis Luckenbaugh and Rodney Shearer. Present on behalf of the Township: Manager Sharon Kerchner, Solicitor Andrew Miller. Also present: Recording Secretary and four citizens.

I. **Minutes**

Motion by Shearer, second by Luckenbaugh, to approve the minutes of the meeting of February 20, 2018. All members voted aye; motion carried.

II. **Treasurer's Report**

A. **Motion** by Luckenbaugh, second by Shearer, to approve the Treasurer's Report for February 2018 as presented. All members voted aye; motion carried.

III. **General Public Comment**

Dave Trettel, 4420 Federal Road, Country Manor Estates, thanked the Township road crew for the recent snow plowing. However, he's not happy with the fact that the snowplow dumps all the snow and salt onto his property, which is at the end of the cul-de-sac. He's complained in the past, and this year put up property markers to help guide the operator. It happened again, unfortunately. How can this be prevented? Can the plow make the circle and push the snow onto the vacant lot next to him? The salt and stones end up in his yard and that kills his grass. Perhaps some snow could be left near the curb, although people fuss about that, too. Perhaps he can mark the property farther out from his curb. The road crew will try to take this into consideration in the future.

IV. **Police Report**

Chief Bean gave the police report for February 2018. Of particular note, the report was issued to indicate that there are .8 officers per 1000 residents, a fairly low ratio, which means that costs are down. Chief Bean was pleased with that report and those statistics. Mr. Shearer did question the amount of the budget figures that were used. The Chief will confirm, but feels that the report that was given represents the correct numbers. Of further note, there was a hostage-type situation that was satisfactorily resolved with no injury; the male was charged.

Chief Bean reported on the current contract situation. On Wednesday, March 21st, the meeting was held and the Police Board did approve and sign the Police Contract for 2018.

Mr. Brenneman discussed a recent incident in which an officer was called to the scene for a tree limb down; the officer did not wait on the scene until a road crew person arrived. Mr. Brenneman felt that this was an unsafe situation, and thinks the officer should have stayed to direct traffic and/or marked the area with cones or flares, etc. Chief Bean noted that since that situation, additional cones were obtained to better mark an unsafe scene, and he has spoken to the officer about what happened. He agreed that the officer should have remained on the scene to direct traffic, and he hopes that this will not happen again.

Mr. Luckenbaugh has a problem with the police department's request for an additional officer to cut down on overtime hours. The chief explained that the department is not actually requesting more personnel and that the overtime is because they don't want to hire two other officers; hiring additional people would cost more than just paying the overtime.

Mr. Shearer requested a copy of the new contract. The chief will see that he receives a copy.

V. **Fire Company Report**

No one was present to give this report; however, Matt Warner gave the ambulance company report for February 2018. With some increased duties, personnel shifts have occurred and all seems to be working satisfactorily. He and Mrs. Kerchner met to have Mr. Warner go over the ambulance procedures and inner workings more in depth. Often, at public meetings, Mr. Warner doesn't give full information in the interest of time, so he wanted to at least give Mrs. Kerchner all the information so that she is better informed if citizens have questions.

VI. **Permits, Plans, and Modules**

A. Gutman Twinland, LLC – Land Development Plan #8133-17; *tabled from February meeting*; Planning Commission will review this plan next Tuesday and will make a recommendation to the Board.

VII. **Administrative Reports**

A. Supervisors' Reports

1. Mr. Shearer reported that snow removal went fairly well, a few mailbox issues due the heavy snow, and there were some places where the snowplow strayed from the ROW, that will require some repair work.

2. Mr. Luckenbaugh attended the Rec Board meeting. That Board was discussing putting up a building with public restrooms and a concession stand. Electrical service was discussed at that meeting as well. He will attend the next meeting to continue discussion of those proposals. Mr. Shearer noted that they need to prepare and present drawings to the Board of Supervisors, and to also include how they plan to fund this project. Mr. Shearer noted that this is a Rec Board project and should be funded by and maintained by the Rec Board. The Board of Supervisors may well be hesitant to approve some of these requests depending on the request and how the property will be managed. On another matter, Mr. Luckenbaugh's neighbor, Mr. Redding, is requesting a Zoning Hearing Board hearing. Mr. Luckenbaugh is reviewing the Zoning Ordinance for inconsistencies, etc. He's finding items here and there. Mr. Luckenbaugh is still working with the Sign Co., attempting to reinstall the software, hoping that it will help in getting The Township sign operating again.

B. Manager's Report

1. **Motion** by Luckenbaugh, second by Shearer, to ratify Resolution #04-01-2018 to oppose HB1620 "Wireless Infrastructure Deployment Bill." All members voted aye; motion carried.

2. BIG (Business Information Group) monitoring service – Mrs. Kerchner presented information on BIG's proposal to monitor computers, etc. This service would keep the software and monitoring system updated on a daily basis. Currently the Township pays \$920 for semi-annual updating and monitoring. This proposal is for \$973.50 per year, including Trend

Anti-virus and Team viewer remote program. This program will also reduce the additional cost of transportation & time for tech support, because they will have remote access to do updates. **Motion** by Luckenbaugh, second by Shearer, to accept the proposal from BIG for the monitoring service. *Question:* will this open up the possibility for anyone to hack the Township's computer system?? No. B.I.G. is a local (York) business and they do not outsource nor send any data off shore. Everything is kept locally. They have a dual-control system, which means 2 techs are required to sign on, in order to have access to information. The All members voted aye; motion carried.

3. NCT-WWTP received the 2017 Plant Performance Award, on behalf on Aqua-Aerobic Systems, for an exceptional operation of our SBR System.

4. Notice received that the grant application for Martin Road was submitted and reviewed with administrative completeness. It will be presented on March 23 at their QAB meeting, where they will select 2018 funding projects. They will inform us after that meeting.

5. Brad would like to continue with flushing and televising manholes. Mr. Rehab will honor the same price as last year, under \$20,000. Three telephone quotes should be obtained. **Motion** by Brenneman, second by Luckenbaugh, to approve the continuing project of flushing and televising of manholes and to obtain three phone quotes for this project. All members voted aye; motion carried. It was requested that the Board members be advised as to how many linear feet of lines are involved each time.

6. Material bids were advertised on March 12 and March 19. Bids will be accepted until April 16, 2018, at 11 a.m., followed by the bid openings.

C. Engineer's Report

No discussion or questions.

D. Solicitor's Report

1. The attorney for Salem Overlook sent an email, regarding an amendment to reduce the minimum house size, from 1900 sq. ft. to 1650 sq. ft., which is still within the Township requirements. No need for Board action.

2. Jacob Myers update -- to be discussed in an Executive Session to follow this meeting.

3. Eichelberger/U-Pull-It – document what the scope of work is **to be** done and to have them submit a revised plan to the Township the work that **is** actually done so that the Township is informed and satisfied with how this project is handled.

4. Employee Handbook questions – to be addressed in the Executive Session.

5. The Reddings and their attorney contacted Attorney Miller following the last Board meeting. Not sure what is in their Zoning Hearing application, nor how the Board of Supervisors would respond. Attorney Miller is open to attending the Zoning Hearing Board meeting on the Township's behalf. Mr. Luckenbaugh explained that the Reddings want to put a business on the existing property. Apparently, there are several discrepancies involved with the lots in this entire parcel, ranging from ROW existence to lot sizes and property markers. Should the Township/Attorney Miller attend the ZHB meeting to express the Township's concerns over the lot sizes, etc.? The Zoning application was reviewed: it's for a Special Exception for "a holistic health and wellness center and food service." Does the Board want to oppose the Special Exception in its entirety? Or does the Board just wish to request conditions be attached to any ZHB approval of the Special Exception? And how about the stream issues? Apparently, Mr.

Shearer reported, DEP will be onsite in April to investigate the situation. Perhaps Attorney Miller should meet with the Zoning Officer to clarify some issues.

Motion by Luckenbaugh, second by Shearer, to authorize Attorney Miller to attend the ZHB meeting to express the Township's concerns. All members voted aye; motion carried.

Mr. Miller noted that the applicant has stated (on the application) that they will not change the current septic/water situation. These could be conditions of any approval – septic inspection, water quality, DEP permits/dam removal/creek etc. Should these concerns be given to the Planning Commission before their meeting on Tuesday? True, the Planning Commission is only a recommending body, but it might be good to give the members a heads-up so that they can be informed at their meeting.

6. The engineer for Lynwood (Jason Brenneman) contacted Attorney Miller to discuss some storm water issues for this development. Discussion was held on what currently exists in this development and how best to address any concerns.

Motion by Brenneman, second by Luckenbaugh, to accept, with regret, the resignation of Raymond Heindel. All members voted aye; motion carried.

VIII. Old Business

A. Eichelberger/U-Pull-It – escrow of \$5000; update – note that the license was renewed for a 6-month period from January 1 through June 30, 2018. Meeting next Friday.

IX. New Business

Nothing at this time.

X. Announcements

- A. The Recreation Board will meet on March 26, 7 p.m.
- B. The Planning Commission will meet on March 27, 7 p.m.
- C. The Southwestern Regional Police Board will meet on April 11, 7 p.m., at police headquarters.
- D. The Board of Supervisors will meet on April 17, 7 p.m.

At 10:40 a.m., the meeting *recessed* to an Executive Session.

At 11:21 a.m., the meeting reconvened from Executive Session.

Motion by Luckenbaugh, second by Brenneman, Shearer opposed. Motion carried

Motion by Luckenbaugh, second by Shearer, to adjourn. All members voted aye; motion carried. The meeting adjourned at 11:43 a.m.

Respectfully submitted,

Sharon Kerchner,
Township Secretary/Manager

Julie B. Maher,
Recording Secretary

