

Acting Chairman Dennis Luckenbaugh called the re-organization meeting to order at 8:00 a.m. with the following in attendance:

Supervisor Nelson Brenneman
Supervisor Rodney Shearer

Sharon M. Kerchner, Manager
Solicitor Stephanie Kogut
3 Citizens

I. **Reorganization**

A. **Motion** by Brenneman, second by Shearer, to elect Dennis Luckenbaugh as Temporary Board Chairman. All members voted aye; motion carried.

B. **Motion** by Shearer, second by Luckenbaugh, to nominate Nelson Brenneman as Board Chairman. All members voted aye; motion carried.

C. **Motion** by Shearer, second by Brenneman, to nominate Dennis Luckenbaugh as Board Vice Chairman. All members voted aye; motion carried.

D. **Motion** by Luckenbaugh, second by Shearer, to appoint Sharon M. Kerchner as Township Manager and Secretary. All members voted aye; motion carried.

E. **Motion** by Shearer, second by Luckenbaugh to appoint Esther R. Clark as Assistant Township Secretary. All members voted aye; motion carried.

F. **Motion** by Luckenbaugh, second by Shearer, to appoint Melissa Altland as Township Treasurer. All members voted aye; motion carried.

G. **Motion** by Luckenbaugh, second by Shearer, to appoint Sharon M. Kerchner as Assistant Township Treasurer. All members voted aye; motion carried.

H. **Motion** by Shearer, second by Luckenbaugh, to appoint South Penn Code Consultant, Keith J. Hunnings as Township Zoning Officer and Building Codes Official and Eric Swiger Assistant Zoning Officer and Assistant Building Codes Official. All members voted aye; motion carried.

I. **Motion** by Brenneman, second by Luckenbaugh, to appoint Rodney Shearer as Road Master. All members voted aye; motion carried. **Motion** by Luckenbaugh, second by Brenneman, to amend the motion giving authorization for the Road Master to obtain **all** quotes for equipment and/or emergency repairs. All members voted aye; motion carried.

J. **Motion** by Brenneman, second by Luckenbaugh, to appoint Buchart Horn Inc., Vincent Wayne as Township Engineer. All members voted aye; motion carried.

K. **Motion** by Luckenbaugh, second by Shearer, to appoint MPL Law, Andrew Miller as Township Solicitor. All members voted aye; motion carried.

L. **Motion** by Shearer, second by Brenneman, to appoint Keith J. Hunnings as Sewage Enforcement Officer and Eric Swiger as Alternate; Two members voted aye; *Luckenbaugh opposed*; motion carried.

M. **Motion** by Luckenbaugh, second by Shearer, to appoint Commonwealth Code Inspection Services as the Building Inspector. All members voted aye; motion carried. Mr. Shearer asked if there are others on the market?

N. **Motion** by Luckenbaugh, second by Shearer, to appoint David Meiler as Emergency Management Coordinator. All members voted aye; motion carried. We all were saddened to hear of the passing of Carlene Stough.

O. **Motion** by Luckenbaugh, second by Shearer, Resolution# 01-01-2019 appointment of Fulton Bank as the Township's Banking Depositories. All members voted aye; motion carried.

P. **Motion** by Luckenbaugh, second by Shearer, Resolution# 01-02-2019 Amending the Fees for the Junk Yard License, from \$1,000 to \$1,250. All members voted aye; motion carried.

Q. **Motion** by Luckenbaugh, second by Shearer, to set the mileage reimbursement rate to compensate Supervisors and Township Employees for the authorized use of their personal vehicles at a rate equal to the IRS Mileage Allowance Rate as adjusted throughout the year, currently at \$.58 per mile. All members voted aye; motion carried.

R. **Motion** by Shearer, second by Brenneman, to appoint Dennis Luckenbaugh as Delegate to the Convention of Pennsylvania State Association for Township Supervisors. All members voted aye; motion carried.

S. **Motion** by Brenneman, second by Luckenbaugh, to appoint Rodney Shearer as the Alternate Delegate to the Convention of Pennsylvania State Association for Township Supervisors. All members voted aye; motion carried.

T. **Motion** by Luckenbaugh, second by Shearer, to set the Treasurer's and Assistant Treasurer's Bond each at \$500,000.00. All members voted aye; motion carried.

U. **Motion** by Shearer second by Luckenbaugh, to appoint Melissa Altland as Chairman of the Vacancy Board. All members voted aye; motion carried.

V. **Motion** by Luckenbaugh, second by Shearer, to appoint Steven J. Smith to a 3-year term expiring 12/31/2021 for the Zoning Hearing Board. All members voted aye; motion carried.

W. **Motion** by Shearer, second by Luckenbaugh, to appoint existing member Kenneth Secrist of the Planning Commission to a 5-year term expiring 12/31/2023. All members voted aye; motion carried.

X. **Motion** by Luckenbaugh, second by Shearer, to appoint existing member Travis L. Jones of the Recreation Board to a 5-year term expiring 12/31/2023.

Y. **Motion** by Luckenbaugh, second by Shearer, to appoint existing member Rick L. Lint to the Southwestern Regional Police Commission Board for a 2-year term expiring the 1st Monday of 2021. All members voted aye; motion carried.

Z. **Motion** by Luckenbaugh, second by Shearer to appoint the following to the Ag Security Board:

1. Nelson R. Brenneman, Chairman
2. Thomas W. Waltersdorff
3. Peter E. Byrnes
4. Michael N. Krebs
5. Billy Myers

AA. **Motion** by Shearer, second by Brenneman, to appoint Tim Carr as NCT Fire Chief-12. All members voted aye; motion carried. Supervisor Luckenbaugh stated that in 2018 Re-organization meeting, a motion to eliminate the NCT-Fire Chief 30 was passed. But that this motion appoints the NCT Fire Chief-12.

BB. **Motion** by Shearer, second by Brenneman, to approve Fire Police Roster for 2019. All members voted aye; motion carried.

CC. **Motion** by Luckenbaugh, second by Shearer, to appoint Nelson Brenneman as Delegate to the Local Government Advisory Committee and Rodney L. Shearer as Alternate. All members voted aye; motion carried.

DD. **Motion** by Brenneman, second by Luckenbaugh, to appoint Dennis Luckenbaugh as Delegate to York County Tax Collection Committee & York Adams Tax Bureau and Rodney Shearer as Alternate. All members voted aye; motion carried.

EE. **Motion** by Shearer, second by Luckenbaugh, to set the Non-Uniform benefits for 2019 as stated in the Personnel Handbook. All members voted aye; motion carried.

FF. **Motion** by Shearer, second by Luckenbaugh, to set pay rates for Non-Uniform Employees in accordance with the 2019 Budget. All members voted aye; motion carried.

II. **Minutes**

A. **Motion** by Luckenbaugh, second by Shearer, to approve Regular Meeting minutes held December 18, 2018. All members voted aye; motion carried.

III. **Permits, Plans, and Modules**

IV. **Police -**

Note of clarification – North Codorus Township is contracted for Police services with South Western Regional Police Department, through December 31, 2019.

V. **Old Business**

A. **Motion** by Luckenbaugh, second by Shearer, to approve lease (farm) land to Nelson Brenneman, at a rate of \$25/year. Two members voted aye; Brenneman abstained, motion carried.

VI. **New Business**

A. **Motion** by Shearer, second by Brenneman, to authorized staff and elected officials to attend PSATS Annual Conference, April 14-17, 2019. All members voted aye; motion carried.

B. Information- Received recycle grant for 2017, in the amount of \$5,881.

C. Mr. Brenneman informed that the SHPS has been repaired, the fuel injection pump was replaced. Plant operator, Brad Wivell confirms it no longer smokes and seems to be running as it should. The suggestion to use only #2 diesel fuel was made. Mr. Brenneman also noted that the SFPS pump failed, and they will let him know what they find.

D. Discussion on the Fire co building, Mr. Brenneman feels we should have the roof checked for leaks. Mr. Luckenbaugh will contact Doug Miller, and if deems necessary, we will request a change order to include any additional work.

VII. **General Public Comment**

Barry Rebert- asked if we had an update with regards to the Police Board holding executive sessions, in his opinion, illegally. Also, if we have heard of any plans with regards to cost savings for the department. Mr. Shearer replied that any information received on these matters, should be discussed this Wednesday at the Police Board meeting, or when Walt Tilley releases the information. Mr. Shearer feels very adamant about changing Solicitors for the Police Board for these reasons discussed. Mr. Rebert also questioned about NCT Employee rates, if they will be posted in the minutes. No, we do not include salary or benefit details within the minutes. However, through RTK request he can view this information.

Willa Lefever- discussion continued- asking what is the job description of the Road Foreman. Mr. Shearer replied that he performs the day to day operations of the public works department. Ms. Lefever continues to suggest to the Supervisors to seek for a true representation of what the community wants through a survey mailing. She asks the Supervisors to please do everything they can to represent the people.

VIII. **Announcements**

- A. The Elected Auditors' meeting will be held January 3 at 3 p.m.
- B. The SWRPD Board will meet on January 10, at 7 p.m.
- C. The next Board of Supervisors meeting will be held on February 20, 7 p.m.
- D. The Recreation Board will meet on January 22, at 7 p.m.
- E. The Planning Commission will meet on January 23, at 7 p.m.
- F. There is no Zoning Hearing Board meeting for January.

Solicitor Kogut requests an Executive session to discuss current litigation matters. Informational only.

At 9:24, the Board *recessed* into an Executive Session to discuss litigation. Just informational, no decisions to be made.

At 9:45, the Board *reconvened*, with no action taken

Motion by Luckenbaugh, second by Shearer to adjourn. All members voted aye; motion carried. The meeting adjourned at 9:46 a.m.

Respectfully submitted,

Sharon M. Kerchner,
Township Secretary/Manager