

Chairman Nelson Brenneman called the regularly scheduled meeting to order at 7:00 p.m. Supervisor present: Rodney Shearer. Absent: Dennis Luckenbaugh. Present on behalf of the Township: Manager Sharon Kerchner and Solicitor Andrew Miller. Also present: Recording Secretary and 20 citizens.

I. **Minutes**

Motion by Shearer, second by Brenneman, to approve the minutes of the regular meeting of July 16, 2019. All members voted aye; motion carried.

II. **Treasurer's Report**

A. **Motion** by Shearer, second by Brenneman, to approve the Treasurer's Report for July 2019 as presented. All members voted aye; motion carried.

III. **Police Report**

Officer Brillhart gave the police report for July 2019.

IV. **Fire Company Report**

Tim Carr gave the fire company report for July 2019. He noted that July was a difficult month to estimate the amount of water used, due to a fatal fire in the Township. He also reported that this is only the second time since the company's inception and partnership (1955) that there was an individual loss in a fire.

V. **Permits, Plans, and Modules**

A. **Motion** by Shearer, second by Brenneman, to adopt Resolution #05-08-2019 to approve the Planning Module for Lot #2, Walters Hatchery Road, Lakepoint Associates, LLC, AND to forward same to DEP. All members voted aye; motion carried.

VI. **Administrative Reports**

A. Supervisors' Reports

1. Mr. Shearer reported that blacktopping of roads is still in progress. We will start on Monday with Old Joseph Road followed by Grothey Road, which will complete paving for this year. Patching of oil/chip roads still ongoing to try to restore some texture to the roadways in anticipation of winter. They did a sample patch on Walters Hatchery Rd, to see how it performs. If it stays then Hammaker, under their warranty, will re-do sections of the road(s) where it still seems to have slippery or soft spots. Stay tuned. The water-based emulsion just isn't working well, and the Township will have to determine if they want to continue with this program or something different in the future. Question: what determines paving over oil/chip? Mr. Shearer explained (to get the surface more even).

2. SWRPD proposed 2020 budget discussion. Nothing discussed. Manheim tabled the budget, so it doesn't make sense for NCT to discuss. The proposed budget is really for the remaining 3 municipalities, that NCT would just approve in order to allow them to move forward. This item was *tabled* until another time.

B. Manager's Report

1. Advertise Ordinance #278-08-2019, amending certain sections of the Zoning Ordinance and some SALDO changes. No discussion; waiting for YCPC comments. This was *tabled* until next month.

2. Traffic Study for Senft and Dubbs Roads? Speeding is a problem on these two roads. Does the Township want to have traffic studies done? **Motion** by Shearer, second by Brenneman, to do studies for both Senft Road and Dubbs Road. All members voted aye; motion carried.

3. Klugh Animal Control Service contract renewal for 2020, retainer \$300. **Motion** by Shearer, second by Brenneman, to renew the contract with Klugh Animal Control Services for 2020 and to pay the retainer of \$300. All members voted aye; motion carried.

4. PennDOT Winter Municipal Services Agreement renewal for 2020, \$35,568.62. **Motion** by Shearer, second by Brenneman, to renew the PennDOT Winter Municipal Services Agreement for 2020 for the above amount. All members voted aye; motion carried.

5. FYI: YCPC Transportation Planner Representative Chris Caba, has asked the Township to host a meeting for the 2021 Transportation Project Improvement Program at 9:00 a.m. on September 26, 2019. Mr. Brenneman and Mrs. Kerchner will be attending this meeting on behalf of the township.

6. **Motion** by Brenneman, second by Shearer, to approve the attendance of Elected and Appointed officials to attend the Annual Convention of the York County Association of Townships of the Second Class, November 14, 2019. All members voted aye; motion carried.

C. Engineer's Report

No comments or questions on the submitted report.

D. Solicitor's Report

1. Garbage collection specs distributed for review. The Board members will bring any further questions or comments to the Supervisors meeting in September. Mr. Brenneman questioned the conflicting information regarding the toters. Mr. Miller noted that the intention is that you won't be charged for them. He will make the correction in the specs. It was also reminded that what we are discussing is a contract for Refuse services, including specs for which the suppliers need when considering their bids. The bid price will be awarded on the pay-by-volume cost, which is the majority of customers, Mr. Miller noted. Also, this contract has some penalty provisions in it to address problems that have been experienced with a particular carrier. The option can also be added that the carrier should provide a local number and a local office contact. Mr. Miller noted that some of the fines have been increased in this bid proposal.

The Board will review and discuss next month.

VII. Old Business

Nothing at this time.

VIII. New Business

A. Mr. Shearer reported on the situation on Brush Valley Road. The Township applied for a grant to install the culvert and have received 50% the funds. The problem now is that DEP has yet to respond to the Township's permit request in order to begin work on the project. An extension of time was received to permit the Township to do the work into next year, giving DEP time to respond. The hope is that the permit will be granted before the funds are withdrawn from not using them.

B. Road inspection? We will schedule tentatively for September 9, 7 a.m. Mrs. Kerchner will confirm with all parties.

IX. General Public Comment

Willa Lefever spoke about good relationships and good communications.

Bill Kaiser asked a question about the Treasurer's report where it says 'Total all funds', is that what the bank says we have? No, because we include outstanding transactions in order to reconcile with the bank statement balance.

Audience question: when was Walters Hatchery Road paved last? Perhaps 1999, 2000. The question asked is why do we tar & chip verses pave a road? Mr. Shearer explained that you shouldn't pave roads every year. We are required to place a minimum of 1½" - 2" when paving. We average 3½" which builds the road that much higher each time. Also, the cost is much greater than tar & chip. So, unless the road is breaking up or really having issues, we can maintain by applying a ½" chip, keeping from raising the roads.

Todd Zeigler, the oil and chipping process is a good maintenance tool for the roads, but please also do base repair in certain places. Also, he agrees with the request to add minutes and agendas online. Can put these items on the General Codes site. Question: why was the public comment period moved from the beginning to the end? Mr. Brenneman responded that he had suggested it, to get the township business out of the way first. Mr. Zeigler noted that if you go through the business portion of your meeting without any public comment and have it at the end, I believe that is a violation of the Sunshine Act. Attorney Miller explained the details of the proper procedure. Also, Mr. Zeigler sent emails to Sharon, the Manager about the newsletter, its mailing, timing, etc. No response was received, so he requested information under the Right to Know Act. The request was to receive copies of emails between the Manager and Supervisors. At one point, he was told that he was going to receive emails, then he received the notice that no emails were exchanged. Why was the newsletter mailed in May, not June? Mr. Shearer said it was to give the residents information that they were asking for. Mr. Zeigler said that in the last newsletter, the police information was not accurate or detailed.

Resident's question – should she call the Township Office for a newsletter? Sure, call in and request one. Or sign up tonight! From the audience, Missy Altland noted that it was years ago, December of 2015, that it was published in the newsletter that this issue would be the last newsletter mailed out. It said that the newsletter was to be placed on the Township's website. Could that information be placed in the next newsletter as a reminder?

Willa Lefever asked if at the Motion time, when the Chairman says, "Any questions?" is that for the public? Yes.

X. **Announcements**

- A. The Rec Board will meet on August 26, 7 p.m.
- B. The Planning Commission will meet on August 27, 7 p.m.
- C. The Southwestern Regional Police Board will meet on September 11 and 25, 7 p.m., at police headquarters. Possibly another meeting August 28; stand by to hear for sure.
- D. The Board of Supervisors will meet on September 17, 7 p.m.

At 8:10, the Board *recessed* to an Executive Session to have a personnel discussion; no action will be taken.

At 9:10 p.m. the Board *reconvened* with no actions taken.

Motion by Shearer, second by Brenneman, to adjourn. All members voted aye; motion carried. The meeting adjourned at 9:11 p.m.

Respectfully submitted,

Sharon Kerchner,
Township Secretary/Manager

Julie B. Maher,
Recording Secretary