

Chairman Nelson Brenneman called the regularly scheduled meeting to order at 7:00 p.m. Supervisors present: Dennis Luckenbaugh and Rodney Shearer. Present on behalf of the Township: Manager Sharon Kerchner, Solicitor Stephanie Kogut. Also present: Recording Secretary and 21 citizens.

**I. Minutes**

**Motion** by Luckenbaugh, second by Shearer, to re-approve the minutes of the recessed meeting of November 7, 2019, with the following amendments: Under Supervisors' Reports, Items 3 and 4 should include the following: "Denny Ilyes also approved the Board's Motion." All members voted aye; motion carried.

**Motion** by Shearer, second by Luckenbaugh, to approve the minutes of the regular meeting of November 19, 2019. All members voted aye; motion carried.

**Motion** by Shearer, second by Luckenbaugh, to approve the minutes of the recessed meeting of December 10, 2019. All members voted aye; motion carried.

**II. Treasurer's Report**

A. **Motion** by Luckenbaugh, second by Shearer, to approve the Treasurer's Report for November 2019 as presented. All members voted aye; motion carried.

**III. Public Comment**

Bill Keiser, Lehman Road, commented that the first page of the website seems a bit blank. How about an aerial view of the Township park, just an idea?

Willa Lefever thanked the office for making the agenda available on the Friday before the meeting. Could the website administrator add something to attract attention to the posted newsletter? Could the newsletter be posted on the residents' Facebook page? Perhaps the money saved on the police expenditures could be spent on upgrading the website. Mr. Luckenbaugh noted that there are few "visitors" to the Township website, which is supremely disappointing to him.

Scott Zeigler, North Rohrbaugh Road, commented on the supposed savings to changing police protection. Mr. Zeigler also expressed his opinion on past decisions made by the Supervisors with regards to choosing the expensive options. Mr. Zeigler then left the meeting.

Todd Zeigler, Cemetery Road, hopes that next year brings more stability to the Township and to this Board and I want to wish everyone a Merry Christmas or whatever Holiday you celebrate.

**IV. Police Report**

No one gave the police report for November 2019.

**V. Fire Company Report**

Marvin Stine gave the fire company report for November 2019.

**VI. Permits, Plans, and Modules**

Revised Final Subdivision Plan for Matthew C. and Tisha E. Spangler

**Motion** by Shearer, second by Luckenbaugh, to approve the Planning Module and Resolution #11-12-2019, AND to forward same to DEP. All members voted aye; motion carried.

Attorney Kogut noted that one issue with this plan is the lot line change. Confirmatory deeds need to be provided, as requested from the applicant's engineer, but they've not been received yet. This should be a condition of the Board's approval of this plan. **Motion** by Shearer, second by Luckenbaugh, to *amend* the above Motion to include the condition that confirmatory deeds must be received, reviewed, and approved before the plan will be approved. All members voted aye; motion carried.

## VII. Administrative Reports

### A. Supervisors' Reports

1. Mr. Shearer – met with engineer for 2020 projects. Recent snowfalls were handled well.

2. Mr. Luckenbaugh – nothing at this time.

3. Chairman Brenneman – nothing at this time.

### B. Manager's Report

1. **Motion** by Luckenbaugh, second by Shearer, to adopt the 2020 Budget as presented and advertised. All members voted aye; motion carried.

2. **Motion** by Luckenbaugh, second by Brenneman, to approve the advertising of the regular Board meeting schedule for 2020, noting the change in the Board of Supervisors meetings to the *first Tuesday of the month*, which suits incoming Supervisor Dennis Ilyes. All members voted aye; motion carried.

3. **Motion** by Shearer, second by Luckenbaugh, to award the winning bids from Municibid for the following equipment:

a. Bobcat Brushcat Rotary Cutter 72HF, \$4,000

b. 11' Flink Plow, \$1,200

c. 12' plow, JB Co., model 416, S/N 91B0120, \$4,800. All members voted aye; motion carried.

4. FYI, the bid for the 2007 John Deere 6415 w/ flail tiger-mower came in at \$19,200, which is less than the trade-in offer of \$22,000.

5. Bids for the WWTP Chemical and Sludge Hauling were received and opened on December 16, 9 a.m. **Motion** by Shearer, second by Luckenbaugh, to award the bids to the lowest bidders as follows:

a. Univar – for chemicals at a cost of \$3.50 per gallon for 2020, 2021, and 2022; this was \$.06 per gallon less expensive than the current rate.

b. Klines – for sludge hauling at a cost of \$.0413, \$.0430, and \$.0440 per gallon for 2020, 2021, and 2022, respectively. All members voted aye; motion carried.

#### 6. Information:

a. received refund (dividend) from Keystone Municipal Insurance Trust in the amount of \$2,654;

b. received refund (dividend) from PSATS Unemployment Comp Group Trust in the amount of \$810.93; 5.1% to 1.8% drop.

c. received state police fines in the amount of \$2,696.22.

## C. Engineer's Report

No comments or questions on the submitted report.

## D. Solicitor's Report

1. **Motion** by Shearer, second by Luckenbaugh, to adopt Resolution #10-12-2019, authorizing NYCRPD to enforce the Township's code. All members voted aye; motion carried.

VIII. **Old Business**

Nothing at this time.

IX. **New Business**

A. The office's Sharp copier lease expires in March of 2020. **Motion** by Luckenbaugh, second by Shearer, to authorize the signing of a 5-year contract with DBB-Doing Better Business, on a new HP color laser jet copier at \$255.01 per month, which includes a maintenance agreement which includes copy pak-ink. All members voted aye; motion carried.

X. **Announcements**

A. NYCRPD Meet and Greet will be held on January 4, 2020, 1 to 3 p.m., at the Township Building.

B. The Supervisors' Reorganization meeting will be held on January 6, 8 a.m.

C. The Elected Auditors will meet on January 7, 5 p.m.

D. The NYCRPC will meet on January 21, 7 p.m., at police headquarters.

E. The Rec Board will meet on January 27, 7 p.m.

F. The Planning Commission will meet on January 28, 7 p.m.

G. The Board of Supervisors will meet on February 4, 7 p.m.

Bill Keiser asked where the sludge is taken. Springettsbury Township.

Mr. Luckenbaugh reported that the York Adams Tax Bureau upgraded its software. You may now pay your taxes using your cell phone! Also, if you are retired and receive a tax form from the Bureau in error – please call them to remove your name! Help everyone save money!

**Motion** by Luckenbaugh, second by Shearer, to adjourn. All members voted aye; motion carried. The meeting adjourned at 7:23 p.m.

Respectfully submitted,

Sharon Kerchner,  
Township Secretary/Manager

Julie B. Maher,  
Recording Secretary