

Acting Chairman Nelson Brenneman called the re-organization meeting to order at 8:00 a.m. with the following in attendance:

Supervisor Dennis Luckenbaugh  
Supervisor Denny Ilyes

Sharon M. Kerchner, Manager  
Solicitor Stephanie Kogut  
Apprx. 10 Citizens

I. **Reorganization**

A. **Motion** by Luckenbaugh, second by Brenneman, to elect Township Manager Sharon M. Kerchner as Temporary Board Chairman. All members voted aye; motion carried.

B. **Motion** by Luckenbaugh, second by Ilyes to nominate Nelson Brenneman as Board Chairman. All members voted aye; motion carried.

C. **Motion** by Ilyes, second by Brenneman, to nominate Dennis Luckenbaugh as Board Vice Chairman. All members voted aye; motion carried.

D. **Motion** by Luckenbaugh, second by Ilyes, to appoint Sharon M. Kerchner as Township Manager and Secretary. All members voted aye; motion carried.

E. **Motion** by Ilyes, second by Luckenbaugh to appoint Esther R. Clark as Assistant Township Secretary. All members voted aye; motion carried.

F. **Motion** by Ilyes, second by Luckenbaugh, to appoint Melissa Altland as Township Treasurer. All members voted aye; motion carried.

G. **Motion** by Ilyes, second by Luckenbaugh, to appoint Sharon M. Kerchner as Assistant Township Treasurer. All members voted aye; motion carried.

H. **Motion** by Luckenbaugh, second by Ilyes, to appoint South Penn Code Consultant, Keith J. Hunnings as Township Zoning Officer and Building Codes Official. All members voted aye; motion carried.

I. **Motion** by Ilyes, second by Luckenbaugh, to appoint SPCC, Eric Swiger Assistant Zoning Officer and Building Codes Official. All members voted aye; motion carried.

J. **Motion** by Luckenbaugh, second by Ilyes, to appoint Nelson Brenneman as Road Master. All members voted aye; motion carried.

K. **Motion** by Ilyes, second by Luckenbaugh, to appoint Buchart Horn Inc., to serve as Township Engineer. All members voted aye; motion carried.

L. **Motion** by Luckenbaugh, second by Ilyes, to appoint MPL Law Firm to serve as Township Solicitor. All members voted aye; motion carried.

M. **Motion** by Ilyes, second by Brenneman, to appoint Keith J. Hunnings as Sewage Enforcement Officer and Eric Swiger as Alternate; Two members voted aye; *Luckenbaugh opposed*; motion carried.

N. **Motion** by Luckenbaugh, second by Ilyes, to appoint Commonwealth Code Inspection Services as the Building Inspector. All members voted aye; motion carried.

O. **Motion** by Luckenbaugh, second by Ilyes, to appoint C.R. Lloyd as Emergency Management Coordinator, and Deputies; Dave Meiler and Ed Mundorf. All members voted aye; motion carried.

P. **Motion** by Luckenbaugh, second by Ilyes, to appoint Thomas W. Waltersdorff as the Vacancy Board Chairman. Supervisor Ilyes asked who all is on this board, just one is appointed. All members voted aye; motion carried.

Q. **Motion** by Brenneman, second by Ilyes, to appoint Dennis Luckenbaugh as Township representative to the Northern York County Regional Police Commission Board. All members voted aye; motion carried.

R. **Motion** by Brenneman, second by Ilyes, to appoint Tim Carr as NCT Fire Chief-12. All members voted aye; motion carried.

S. **Motion** by Luckenbaugh, second by Ilyes, to appoint Dennis Ilyes as Delegate and Nelson Brenneman as Alternate Delegate to the Convention of Pennsylvania State Association for Township Supervisors. All members voted aye; motion carried.

T. **Motion** by Ilyes, second by Luckenbaugh, to appoint Sharon M. Kerchner as Delegate and Esther Clark as the Alternate Delegate to the Local Government Advisory Committee. All members voted aye; motion carried.

U. **Motion** by Brenneman, second by Ilyes, to appoint Dennis Luckenbaugh as Delegate and Dennis Ilyes as Alternate Delegate to York County Tax Collection Committee and the York Adams Tax Bureau. All members voted aye; motion carried.

V. **Motion** by Luckenbaugh, second by Ilyes, to set the Treasurer's and Assistant Treasurer's Bond each at \$500,000.00. All members voted aye; motion carried.

W. **Motion** by Luckenbaugh, second by Ilyes, to set the Non-Uniform benefits for 2020 as stated in the Personnel Handbook. All members voted aye; motion carried.

X. **Motion** by Luckenbaugh, second by Brenneman, to set pay rates for Non-Uniform Employees in accordance with the Employee evaluations and the 2020 Budget. Two members voted aye; Ilyes present; motion carried.

Y. **Motion** by Ilyes, second by Luckenbaugh, to set the mileage reimbursement rate to compensate Supervisors and Township Employees for the authorized use of their personal vehicles at a rate equal to the IRS Mileage Allowance Rate as adjusted throughout the year, currently at \$0.575 per mile. All members voted aye; motion carried.

Z. **Motion** by Luckenbaugh, second by Ilyes, to appoint existing member Duane Kerstetter to a 3-year term expiring 12/31/2022 for the Zoning Hearing Board. All members voted aye; motion carried. **Motion** by Luckenbaugh, second by Ilyes, to remove Paul Miller from Zoning Hearing Board Alternate, due to non-residency of NCT. All members voted aye; motion carried.

AA. **Motion** by Ilyes, second by Luckenbaugh, to appoint existing member Kim Altland, of the Planning Commission to a 5-year term expiring 12/31/2024. All members voted aye; motion carried.

BB. **Motion** by Brenneman, second by Luckenbaugh, to appoint existing member Jeffery Hall of the Recreation Board to a 5-year term expiring 12/31/2024. All members voted aye; motion carried.

CC. **Motion** by Ilyes, second by Luckenbaugh, to appoint the following to the Ag Security Board:  
1. Nelson R. Brenneman, Chairman 2. Thomas W. Waltersdorff, 3. Peter E. Byrnes, 4. Michael Krebs and 5. Billy Myers. All members voted aye; motion carried.

DD. **Motion** by Ilyes, second by Luckenbaugh, Resolution# 01-01-2020 appointment of Fulton Bank as the Township's Banking Depositories. All members voted aye; motion carried.

EE. **Motion** by Ilyes, second by Luckenbaugh, Resolution# 01-02-2020 setting of various fees for 2020. All members voted aye; motion carried.

FF. **Motion** by Ilyes, second by Luckenbaugh, to approve Fire Police Roster for 2020. All members voted aye; motion carried.

II. **Minutes**

A. **Motion** by Luckenbaugh, second by Brenneman, to approve Regular Meeting minutes held December 17, 2019. Two members voted aye; Ilyes abstained; motion carried. Ilyes noted his objection to the approval of the December minutes, specifically the Motion to *re-approve the minutes of the recessed meeting of Nov. 7, 2019, with the following amendments; Under Supervisor's Report, items #3 and #4, should include the following; 'Denny Ilyes also approved the Board's Motion'*.

III. **General Public Comments**

A. Todd Zeigler – 2052 Cemetery Rd., requested to go back to address the Attorney's statement regarding the Elected Auditor and the letter requesting him to provide a Certification of his residency for this position. Attorney Kogut stated that Mr. Zeigler has not provided proof that he had resided in the Township for at least one-year continuously, as referenced on Section 404 of the 2<sup>nd</sup> class Township Code, thereby declaring the position **vacant**. Attorney Kogut informed the BOS they have up to 30 days to fill this vacancy and recommends they address it at the next regular Board meeting, Feb 4, 2020. Mr. Zeigler proposed to Brenneman, that if he wants to put this to rest appoint him today, then there isn't any question about the one-year eligibility. **Motion** by Luckenbaugh to set on this for 30 days. Luckenbaugh withdrew his motion. **Motion** by Ilyes, second by Brenneman, to appoint Todd Zeigler for a two-year term as Township Auditor. All members vote aye; motion carried.

IV. **Announcements**

- A. The Elected Auditors' meeting will be held January 7, 2020 @ 5 p.m.
- B. The NYCPC Board will meet on January 21, 2020 @ 7 p.m.  
at Headquarters, located on 1445 E. Canal Rd, Dover
- C. The Recreation Board will meet on January 27, 2020 @ 7 p.m.
- D. The Planning Commission will meet on January 28, 2020 @ 7 p.m.
- E. The Board of Supervisors meeting will be held on February 04, 2020 @ 7 p.m.

**Motion** by Luckenbaugh, second by Ilyes, to adjourn. All members voted aye; motion carried. The meeting adjourned at 9:07 a.m.

Respectfully submitted,

Sharon M. Kerchner, Township Secretary/Manager