

**NORTH CODORUS TOWNSHIP**  
**May 5, 2020**

**BOARD OF SUPERVISORS**

Chairman Nelson Brenneman called the regularly scheduled meeting to order at 7:00 p.m. Supervisors present: Dennis Luckenbaugh and Dennis Ilyes. Present on behalf of the Township: Manager Sharon Kerchner, Solicitor Andrew Miller. Also present: Recording Secretary and two citizens.

**I. Announcements**

Chairman Brenneman announced that the April Board of Supervisors meeting was postponed until tonight, May 5, 2020, the next regularly scheduled meeting date.

The Board of Supervisors met in emergency meetings on March 10 and March 22 with NCT Emergency Management Coordinator C. R. Lloyd regarding the announcement of a declaration of a state of emergency due to the Covid-19 pandemic.

Mrs. Kerchner; "It is with a heavy heart to announce the passing of Esther Brenneman Clark, and on behalf of all of us here at the Township, I wish to express our deepest sympathy to you, Nelson Brenneman, and to Esther's family.

**II. Minutes**

**Motion** by Ilyes, second by Luckenbaugh, to approve the minutes of the regular meeting of March 3, 2020. All members voted aye; motion carried.

**Motion** by Brenneman, second by Ilyes, to approve the minutes of the Emergency meetings of March 10 and March 22, 2020.

**III. Treasurer's Report**

A. **Motion** by Luckenbaugh, second by Ilyes, to approve the Treasurer's Report for March AND April 2020 as presented. All members voted aye; motion carried.

**IV. General Public Comment**

Nothing at this time.

**V. Fire Company Report**

Tim Carr gave the fire company report for March 2020. Also gave ambulance report for both Spring Grove and Tri-Community/Seven Valleys companies. He will work with the ambulance personnel to present a more detailed monthly ambulance report for the Supervisors. Discussion was held on the staffing of the Tri-Community facility. Mr. Carr is checking into the matter.

**VI. Permits, Plans, and Modules**

Nothing at this time.

**VII. Administrative Reports**

A. Supervisors' Reports

1. Brenneman – still working on the roads. Mrs. Kerchner corroborated, noting that pipes were replaced on Plainview, Waltersdorff, and Cemetary, finished with blacktop, 1-

pipe was tied into an existing pipe on Sharoden Drive and also in the cul-de-sac in the Bahn development, with paving to follow there. Catch basins were cleaned in the Bahn development. Widening of Maple Street will begin next week.

2. Ilyes – regarding Kenny Brenneman’s property on Tunnel Hill Road, several years ago, the road was blacktopped and raised. Now his property gets all the water from the road. Could a pipe be placed on his property to drain to the church property? With an inlet? It’s only bad when it rains a fair amount. The Township previously placed a blacktop ridge in the driveway to try to contain the water; it blows past that, down his driveway, and into his yard. This has been a problem for a number of years.

3. Luckenbaugh – found that the Zoning Use tables have not been updated. He and Mrs. Kerchner corrected the information for the website. General Codes missed including the update for the Tables as submitted. Mrs. Kerchner will contact General Codes to have it corrected and request new copies be issued at no charge. Also, the Township received Real Estate Transfer fees from the sale of Colonial Crossings apartments. Because no tapping fees were received years ago from Colonial Crossings, Mr. Luckenbaugh suggested the \$143,325 to be transferred into a Capital Reserve account earmarked for sewer emergency maintenance, etc. **Motion** by Luckenbaugh, second by Ilyes, to transfer the Real Estate Transfer fees received from General Funds into a Capital Reserve account titled Sewer Maintenance. All members voted aye; motion carried.

#### B. Police Report

Supervisor Luckenbaugh reported - The Police Board of Commissioners approved a Letter of Intent for the transfer of the assets and liabilities of the Southwestern Regional Police Department pension, also includes the sale of the SWRPD headquarters to NYCRPD for \$1 pursuant to the agreement of sale. A 2015 case from SWRPD of reckless endangerment has been reopened by NYCRPD. Mr. Ilyes noted that, in the case of forgery of payroll checks at Twin Pines, the investigator from NYCRPD handled the call promptly. One arrest was made, but no arrest has been made of the ringleader yet. Also, the no-burning-on-Sundays ordinance was enforced by NYCRPD. Mr. Ilyes noted that there’s more visibility of the Northern York County Regional Police officers now, which is good.

#### C. Manager’s Report

1. **Motion** by Brenneman, second by Ilyes, to award the mowing bid to American Mowing; service period May 1, 2020 through April 30, 2023; at the following costs:

**2020-\$14,820    2021-\$14,820    2022-\$14,820**

All members voted aye; motion carried.

2. **Motion** by Brenneman, second by Luckenbaugh, to award the bid for all Aggregates to York Building Materials; Superpave to York Materials Group; and to award the placement of 19mm/25mm Superpave to Yohe Paving, Inc. All members voted aye; motion carried.

3. **Motion** by Luckenbaugh, second by Ilyes, to approve Resolution #03-03-2020, Declaration of Disaster Emergency (Covid-19). All members voted aye; motion carried.

4. **Motion** by Ilyes, second by Luckenbaugh, to approve Resolution #05-05-2020, waiver of penalties associated with real estate taxes levied and due upon tax parcels within NCT pursuant to Act 15 of 2020. All members voted aye; motion carried.

5. **Motion** by Brenneman, second by Ilyes, to approve the advertisement for a Certified Public Accountant for audits as proposed by Hamilton and Musser, PC. All members voted aye; motion carried.

6. **Motion** by Ilyes, second by Luckenbaugh, to approve the request by the Recreation Board for two loads of Diamond-Tex. All members voted aye; motion carried.

C. Engineer's Report

**Motion** by Brenneman, second by Luckenbaugh, to advertise for sealed bids for Brush Valley Rd culvert replacement. Bids will be received until June 1, 2020 at 11:00 a.m., followed by the opening. All members voted aye; motion carried.

D. Solicitor's Report

1. Regarding the Letter of Intent for the police matter – it's a long process, but it's underway. Attorney Miller will receive drafts of whatever's being prepared, and he will keep the Board informed. So far, communication is good. Discussion was held on liability, withdrawal/dissolution, and pension policies.

VII. **Old Business**

Mr. Ilyes asked about Keith Shearer and his dumping of sludge. It seems to Mr. Ilyes that this is excessive, dumping multiple times. Was this a permitted dumping? Mr. Ilyes will be calling DEP on the matter.

Mr. Luckenbaugh also asked for an update on Keith Shearer trespassing incident. This has been reported and is under investigation by the NYCRPD. Stay tuned.

VIII. **New Business**

**Motion** by Luckenbaugh, second by Ilyes, to appoint Melissa Altland as Assistant Secretary. All members voted aye; motion carried.

IX. **Announcements**

A. Northern York County Regional Police Commission will meet on May 21, 7 p.m., at headquarters.

B. The Board of Supervisors will meet on June 2, 7 p.m.

C. No Planning Commission meeting for May; no plans submitted.

D. No Recreation Board meeting scheduled for May.

**Motion** by Luckenbaugh, second by Ilyes, to adjourn. All members voted aye; motion carried. The meeting adjourned at 8:08 p.m.

Respectfully submitted,

Sharon Kerchner,  
Township Secretary/Manager