

Supervisor Dennis Luckenbaugh called the regularly scheduled meeting to order at 7:01 p.m. Supervisor present: Dennis Ilyes. Absent: Chairman Nelson Brenneman. Present on behalf of the Township: Manager Sharon Kerchner, Solicitor Andrew Miller. Also present: Recording Secretary and 10 citizens.

**I. Minutes**

**Motion** by Ilyes, second by Luckenbaugh, to approve the minutes of the regular meeting of July 7, 2020; and the recessed meetings of July 16 and July 22. All members voted aye; motion carried.

**II. Treasurer's Report**

A. **Motion** by Ilyes, second by Luckenbaugh, to approve the Treasurer's Report for July 2020 as presented. All members voted aye; motion carried.

**III. General Public Comment**

Willa Lefever – Could the Township Office staff post the meeting agenda on the Friends of North Codorus Township Facebook page? Mr. Ilyes commented that right now, the staff is already overworked, being down an employee. Mrs. Kerchner noted that Mr. Luckenbaugh is the one who posts information to the Township website. Attorney Miller cautioned against having the staff post anything on a social media platform, as that platform is not Township-sanctioned. Mr. Luckenbaugh noted that the other day the Township website was “down” and not one person called or notified to report it, so he feels that no one’s paying attention. Mr. Ilyes feels that it might be a waste of staff time. What if there’s a new resident who is interested in Township business? Mrs. Kerchner noted that new residents call or visit the Township office for information. Mrs. Lefever again requested that the Township video-record the meetings and post those on the website. Discussion was held on the public comment period being a question and answer time. To get on the agenda, contact the Township office a week in advance of the meeting. For next month, Mrs. Lefever would like to be on the agenda to discuss tiny homes. From her understanding, no municipality around here will permit tiny homes as residences. She would like the Township to be the leader and permit tiny homes. Mr. Ilyes expressed his opposition with regards to tiny homes, because of the possibility the home owner would not pay any taxes associated with that residence.

**IV. Fire and Ambulance Company Report**

Tim Carr gave the fire company report for July 2020. Last Saturday, the first barbecue fundraiser was held, selling out in an hour and a quarter. Next one is October 3. The department did apply for a Covid-19 grant from the federal government. The fire department has done 15 “birthday drive by” events, which the children so appreciate. It was also noted that overall, calls are down for the year, as well as total damage costs.

Mr. Carr reported for the month of July, a total of 44 ambulance calls in the Township. He’s working on getting better reporting from the ambulance companies.

Jacqueline Heffner, ambulance chief, noted that their call volume is up 40%. Ms. Heffner also announced that they are hosting a food truck on August 7, located at Nashville Fire Co. parking lot.

V. **Permits, Plans, and Modules**

Nothing at this time.

VI. **Administrative Reports**

A. Supervisors' Reports

1. Public works – at the Junction Road culvert project, the crew found, after draining the water, rusting issues with the pipe. The crew continued with cement, but this will need to be addressed in the near future.

2. Meetinghouse Road – stormwater pipe project starts next week.

B. Supervisor Luckenbaugh gave the police report. Several incidents were reported. Tomorrow night, Heidelberg Township will vote on the dispensation of the police building. It was reported that a cell tower will be placed on that property. As for last month's discussion of the legalization of fireworks, Mr. Luckenbaugh gave the results of a survey.

C. Manager's Report

1. Bids received for excavating and installation of the Brush Valley Road culvert. Emily from the York County Dirt and Gravel office feels that the Township should indeed qualify to receive additional funds. **Motion** by Ilyes, second by Luckenbaugh, to award the bid for the Brush Valley Road culvert to Clear View Excavation in the amount of \$127,000. All members voted aye; motion carried.

2. **Motion** by Ilyes, second by Luckenbaugh, to approve the purchase of the Con/Span Bridge System and Precast Concrete Foundations for the Brush Valley Road from Contech Engineered Solutions; Costar supplier; in the amount of \$62,000. All members voted aye; motion carried.

3. **Motion** by Ilyes, second by Luckenbaugh, to *table* the Winter Municipal Services Contract for 2020-2021 in the amount of \$36,023.99 for 36.4 miles of roads, due to Supervisor Brenneman not in attendance. All members voted aye; motion carried. *Item tabled until September.*

4. **Motion** by Ilyes, second by Luckenbaugh, to approve the Manager to sign the Mr. Rehab Maintenance agreement in the amount of \$14,085.00, to televise and flush the lines in Area 2, Trinity Road, West College Avenue, etc. It was noted that the expense is in this year's budget. All members voted aye; motion carried.

5. **Motion** by Ilyes, second by Luckenbaugh, to approve the advertisement for Joseph Road box culvert project for two options -- 1 materials and 2 labor; bid opening on August 31; to award at September's Board of Supervisors meeting.

C. Engineer's Report

No comments or questions on the submitted report.

**D. Solicitor's Report**

1. Attorney Miller presented the Sewer Extension Agreement for two Country Manor lots which are hooking to the public sewer. The Township Engineer has approved this plan/documentation. It was noted that the road should be bonded for street restoration just in case. **Motion** by Ilyes, second by Luckenbaugh, to approve the Sewer Extension Agreement for the Country Manor lots/lines. All members voted aye; motion carried.

2. Mr. Darrah's, U-Pull-It, office building expired; Temporary occupancy permit will be issued – Eric Swiger followed up, and determined that the applicant said the final inspection was finished, punch list completed. Final inspection apparently was not done; it needs to be scheduled and finished! If it was finished, then the temporary permit needs to be converted to a regular occupancy permit. The Township is still holding the check for the junkyard license renewal, pending the final office inspection. **Motion** by Ilyes, second by Luckenbaugh, to authorize the Manager to cash the check and proceed with the renewal of the junkyard license. All members voted aye; motion carried.

Attorney Miller noted that he has had ongoing frustration getting a response from the codes inspection agency, which might be part of the problem with this permit process.

**VII. Old Business**

Nothing at this time.

**VIII. New Business**

A. **Motion** by Luckenbaugh, second by Ilyes, to authorize the use of Fire Police for Goodwill Fire Company #1 in Springfield Township on September 7. All members voted aye; motion carried.

**IX. Announcements**

A. Northern York County Regional Police Commission meets on August 18, 7 p.m., at headquarters.

B. The Recreation Board will meet on August 24, 7 p.m.

C. The Planning Commission will meet on August 25, 7 p.m.

D. The Board of Supervisors will meet on September 1, 7 p.m.

**Motion** by Luckenbaugh, second by Ilyes, to adjourn. All members voted aye; motion carried. The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Sharon Kerchner,  
Township Secretary/Manager

Julie B. Maher,  
Recording Secretary