

Chairman Nelson Brenneman called the regularly scheduled meeting to order at 7:00 p.m. Supervisors present: Dennis Luckenbaugh and Dennis Ilyes. Present on behalf of the Township: Manager Sharon Kerchner, Solicitor John Miller, Zoning Officer Jeffrey Martz. Also present: Recording Secretary and eight citizens.

**I. Announcements**

Chairman Brenneman reported that the Board met in Executive Session at 6 p.m. tonight regarding personnel. The Board reviewed and discussed a proposal received for Engineer services; No action taken.

**II. Agenda**

There were no changes to the posted Agenda.

**III. Minutes**

**Motion** by Ilyes, second by Luckenbaugh, to approve the minutes of the meeting of November 2, 2021. All members voted aye; motion carried.

**IV. Treasurer's Report**

A. **Motion** by Luckenbaugh, second by Ilyes, to approve the Treasurer's Report for November 2021 as presented. All members voted aye; motion carried.

**V. General Public Comment**

Nothing at this time.

**VI. Fire Company Report**

Tim Carr gave the fire company report for November 2021. Of note, on December 19, the second annual Santa run will occur from 2-5 p.m.! Most of the major developments will be included on Santa's run. There will be a copy of the proposed route at the Township Office.

**VII. Permits, Plans, and Modules**

Randy Turner, Final Minor Subdivision Plan #8413-21

Chris Raubenstine was present on behalf of the applicants, Randy and Wanda Turner. There are two existing lots; some land is to be swapped, still resulting in two lots. The existing unsightly building will be removed. The shared driveway will be eliminated. No new development. All comments have been addressed. Mr. Martz confirmed.

**Motion** by Luckenbaugh, second by Ilyes, to approve the Final Minor Subdivision Plan #8413-21 of Randy and Wanda Turner. All members voted aye; motion carried.

**VIII. Administrative Reports**

A. Supervisors' Reports

1. Mr. Luckenbaugh reported that the Township Building's front door needs to be replaced, as it leaks air and water. How about putting a small awning over it? Get a door that looks nicer, at least. How about an automatic door? That would require an awning, too.

**Motion** by Luckenbaugh, second by Ilyes, to authorize the obtaining of quotes to replace the front door (ADA accessible, of course). All members voted aye; motion carried.

Michael Harrell's term on the Planning Commission will end on December 31, 2021, and he sent a letter stating that he is not interested in being reappointed, as he is planning to move out of the state. **Motion** by Ilyes, second by Luckenbaugh, to accept, with regret, Michael Harrell's resignation from the Planning Commission after December 31, 2021. All members voted aye; motion carried.

**Motion** by Ilyes, second by Luckenbaugh, to appoint Nelson Brenneman to the Planning Commission beginning January 1, 2022. All members voted aye; motion carried. Mr. Brenneman accepted the position.

2. Mr. Luckenbaugh gave the police report for November 2021. **“Don't Be a Victim”** training was held. This will be offered within the Township, for anyone interested, contact the Township Office.

3. Mr. Luckenbaugh noted that the NYCPRD 2022 budget was approved; with a cost for Police services for North Codorus Township, in the amount of \$754,062.87. The reason for the change from the proposed budget amount, was due to 7 members purchasing more patrol time.

#### B. Manager's Report

1. **Motion** by Ilyes, second by Luckenbaugh, to adopt the 2022 Budget. All members voted aye; motion carried.

2. **Motion** by Luckenbaugh, second by Ilyes, to adopt Resolution #04-12-2021, setting the tax rate for 2022. All members voted aye; motion carried.

3. **Motion** by Ilyes, second by Luckenbaugh, to adopt Resolution #05-12-2021, ARP Supplemental Appropriations for 2022 Budget. All members voted aye; motion carried.

4. Attorney Miller presented an Ordinance that would repeal/eliminate the Recreation Board. **Motion** by Ilyes, second by Luckenbaugh, to *advertise* to dissolve the Recreation Board; due to a lack of participants/board membership; for adoption at the Reorganization meeting. All members voted aye; motion carried.

5. **Motion** by Ilyes, second by Luckenbaugh, to *advertise* the 2022 meeting schedule. All members voted aye; motion carried.

6. **Motion** by Ilyes, second by Luckenbaugh, to *advertise* the Reorganization and Elected Auditors' meetings (January 3, and January 4, 2022, respectively). All members voted aye; motion carried.

7. **Motion** by Ilyes, second by Luckenbaugh, to authorize flagger training at a cost of \$80, for Public Works member John T. Garrett, in New Freedom on January 11, 2022. All members voted aye; motion carried.

8. **Motion** by Luckenbaugh, second by Ilyes, to approve the expense of \$1,295.63 to replace three sensors in the office generator. All members voted aye; motion carried. Mrs. Kerchner noted that the parts have been approved weeks ago, but she just received the bill.

9. **Motion** by Ilyes, second by Brenneman, to approve the proposed engagement for Solicitor Services and fee agreement for MPL Law Firm for 2022. Two members voted aye; *Luckenbaugh opposed*. Motion carried.

C. Engineer's Report  
Nothing at this time.

D. Solicitor's Report

1. Fire Insurance Ordinance -- **Motion** by Ilyes, second by Luckenbaugh, to *advertise* the Fire Insurance Ordinance for adoption at the Reorganization meeting. All members voted aye; motion carried.

2. Solar Ordinance -- Attorney Miller presented clean copies of the ordinance for review.

3. Strawberry Fields stormwater agreement and developer's agreements are still in progress.

IX. **Old Business**

A. Mrs. Kerchner will make the payment to Five Stars in the amount of \$14,938.00. There's still some contention about the amount and the fact that the vehicle had to be repaired elsewhere after Five Stars had it, but we have to move on.

XI. **New Business**

A. Comcast franchise, 3<sup>rd</sup> quarter, \$29,485.14

B. State police fines, \$2,551.88

C. Keller Brown Liability Insurance renewal for \$49,624.00

D. Strickler Signs quote: \$20,440 (16mm) OR \$22,070 (10 mm). Mr. Ilyes will call and talk to someone at Strickler's to get more details. Discussion was held on how much should be spent on this sign. Mr. Ilyes remarked that the cost for an electronic sign for a 'business' is money well spent, because you are selling goods and there is definitely a return on the investment. But that would not be the case for the Township. What information are we proposing to put on the sign? The sign would provide business related communication to the residents, including emergency information. Atty. John Miller does believe that due to the type of information we will use the sign for, that it would be an eligible expenditure for the ARP funds. Need more clarification.

XII. **Announcements**

- A. Northern York County Regional Police Commission will meet on January 18, 7 p.m., at headquarters.
- B. Board of Supervisors will meet for reorganization on Monday, January 3, 8 a.m.
- C. The Elected Auditors will meet on January 4, 4 p.m.
- D. The Planning Commission will meet on January 25, 7 p.m.

Mr. Ilyes noted that this is Chairman Brenneman’s last meeting. He wanted to take a moment to thank Mr. Brenneman and express his appreciation for all he has done for the Township all of these years. He has always tried to do what was best for the Township. Everyone will have a different perspective to matters that come before the Board, but it was very evident how much Nelson cared and loved serving the Township all of these years. And he isn’t finished yet, he has accepted the appointment to serve on the Township’s Planning Commission, effective Jan. 1, 2022. Mr. Luckenbaugh thanked Nelson; saying “we worked together a lot of years; we didn’t always agree, but a lot of times we got the things done”.

**Motion** by Ilyes, second by Luckenbaugh, to adjourn. All members voted aye; motion carried. The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Sharon Kerchner,  
Township Secretary/Manager

Julie B. Maher,  
Recording Secretary