

Supervisor Dennis Luckenbaugh
Supervisor Denny Ilyes
Supervisor Jackson LeVault

Twp. Manager, Sharon Kerchner
Apprx. 6 Citizens

I. **Meeting called to Order -**

Acting Secretary, Sharon Kerchner called the re-organization meeting to order at 8:00 a.m., followed by the Pledge to the Flag

II. **Reorganization** – Board of Supervisors

A. **Motion** by LeVault, to nominate Denny Ilyes as Temporary Chairman and to close nominations. All members voted aye; motion carried.

B. **Motion** by LeVault, second by Luckenbaugh to nominate Denny Ilyes as Board Chairman and to close nominations. All members voted aye; motion carried. The meeting was turned over to the Chairman.

C. **Motion** by Ilyes, second by LeVault, to nominate Dennis Luckenbaugh as Board Vice Chairman and to close nominations. All members voted aye; motion carried.

III. **Administrative Appointments**

D. **Motion** by Luckenbaugh, second by LeVault, to appoint Sharon M. Kerchner as Township Manager and Secretary; Melissa M. Altland as Asst. Township Secretary; Melissa M. Altland as Township Treasurer; Sharon M. Kerchner as Asst. Township Treasurer; Jeff Martz as Zoning Officer/Building Code Official/Plan Administrator. All members voted aye; motion carried. (Agenda items D thru H)

I. **Motion** by Luckenbaugh, second by Ilyes, to appoint Pennoni Associates; Bill Rudy, to serve as Township Engineer. All members voted aye; motion carried.

J. **Motion** by LeVault, second by Ilyes, to appoint MPL Law Firm; Andy Miller, to serve as Township Solicitor. Two members voted aye; Luckenbaugh opposed; motion carried.

K. **Motion** by Luckenbaugh, second by LeVault, to appoint Keith J. Hunnings as Township SEO; Eric Swiger as Alternate SEO; CCIS as Building Inspector; C. Rick Llyod as EMA Coordinator; Thomas W. Waltersdorff as Vacancy Board Chairman. All members voted aye; motion carried. (Agenda items K thru N)

O. **Motion** by Luckenbaugh, second by LeVault, to appoint Dennis Luckenbaugh as Township Delegate and Denny Ilyes as Alternate, to the Northern York County Regional Police Commission Board. All members voted aye; motion carried.

P. **Motion** by LeVault, second by Luckenbaugh, to appoint Tim Carr as NCT Fire Chief-12. All members voted aye; motion carried.

Q. **Motion** by Luckenbaugh, second by Ilyes, to appoint Jackson LeVault as Delegate and Denny Ilyes as Alternate, to the Convention of Pennsylvania State Association for Township Supervisors. All members voted aye; motion carried.

R. **Motion** by Ilyes, second by Luckenbaugh, to appoint Jackson LeVault as Delegate and Denny Ilyes as Alternate Delegate, to the Local Government Advisory Committee. All members voted aye; motion carried.

S. **Motion** by Luckenbaugh, second by Ilyes, to appoint Dennis Luckenbaugh as Delegate and Dennis Ilyes as Alternate, to York County Tax Collection Committee and the York Adams Tax Bureau. All members voted aye; motion carried.

T. **Motion** by Ilyes, second by LeVault, to set the Treasurer's and Assistant Treasurer's Bond each at \$500,000.00. All members voted aye; motion carried.

U. **Motion** by Luckenbaugh, second by LeVault, to set benefits for Non-Uniform Employees for 2022 as stated in the Personnel Handbook. All members voted aye; motion carried.

V. **Motion** by LeVault, second by Luckenbaugh, to set pay rates for Non-Uniform Employees in accordance with the 2022 Budget. All members voted aye; motion carried.

W. **Motion** by LeVault, second by Ilyes, to set the mileage reimbursement rate to compensate Supervisors and Township Employees for the authorized use of their personal vehicles at a rate equal to the IRS Mileage Allowance Rate as adjusted throughout the year, currently at \$0.56 per mile. All members voted aye; motion carried.

X. **Motion** by LeVault, second by Luckenbaugh, to appoint existing member Steve Smith to a 3-year term expiring 12/31/2024 for the Zoning Hearing Board. All members voted aye; motion carried.

Y. **Motion** by LeVault, second by Luckenbaugh, to confirm the appointment of new member, Nelson Brenneman for the Planning Commission for a 5-yr term. All members voted aye; motion carried.

Z. **Motion** by Luckenbaugh, second by LeVault, to appoint Mike Slagle Director for the Park Baseball Field Assignments. All members voted aye; motion carried.

AA. **Motion** by Luckenbaugh, second by LeVault, to appoint Denny Ilyes as Chairman and approve all of the rest as listed to the Ag Security Board: 2. Thomas W. Waltersdorff, 3. Peter E. Byrnes, 4. Michael Krebs and 5. Billy Myers. All members voted aye; motion carried.

BB. **Motion** by Ilyes, second by LeVault, to approve the Fire Police Roster for 2022. All members voted aye; motion carried.

IV. **Announcements:** Executive Session was held this morning @ 7:00 a.m., to discuss Personnel. No official action was taken as a result of the meeting.

V. **Public Hearing** – Solicitor Miller announced that the hearing was properly advertised prior to today's meeting.

A. **Motion** by Luckenbaugh, second by LeVault, to Open the Public Hearing for comments on Ordinance # 283-01-2022, Fire Insurance Escrow. Hearing no comments; **Motion** to close hearing by Luckenbaugh, second by LeVault. All members voted aye; motion carried. **Motion** by Luckenbaugh, second by LeVault to Adopt the Fire Insurance Escrow-Ordinance # 283-01-2022. All members voted aye; motion carried.

B. **Motion** by Luckenbaugh, second by LeVault, to Open the Public Hearing for comments on Ordinance # 284-01-2022; Recreation Board Appeal. **From the audience;** Todd Zeigler asked for clarification of Recreation; Supervisor Luckenbaugh explained, we no longer have enough members to sit on a Recr. Board. Not hearing any additional comments; **Motion** by Luckenbaugh, second by LeVault to Close the hearing. All members voted aye; motion carried. **Motion** by Luckenbaugh, second by LeVault, to Adopt Recreation Board Appeal-Ordinance # 284-01-2022. All members voted aye; motion carried.

VI. General Public Comments

- NYCRPD- Chief Lash gave the following information; Beginning this morning at 7:00 a.m., started to patrol @ the substation, 12 officers are assigned at this station to provide patrol services to North Codorus, Jackson, Heidelberg, Manheim and Paradise Townships.

Project Lifesaver; is a nationwide program for wanderers (children, dementia and Alzheimer patients). Participants will be issued a bracelet to be worn on an arm or leg, it gives off a radio frequency to have the ability to track that frequency. The batteries last about 2 months; at which time an officer will meet with the person to replace the batteries and the bracelet and make sure we don't have any other unmet needs. NYCRPD commission approved a start up cost in the amount of \$10,000; this will go towards the cost for training (\$5500-\$6000), leaving enough to start the program for 10 people, then they will reach out to the community asking for donations. The initial cost/fee is \$325, then \$18/yr. after that to maintain them. This is a good way to interact with the community, build rapport with people that would not normally have rapport with police departments or may have had bad experiences, so that when they do go missing, seeing one of our tan uniform shirts, recognize it as friendly and not try to run away. This will start on or around February 1st.

Well Span Co-Responder; Chief Lash prefers to call it Community Liaison, this will be a mental health worker that will be embedded with the Police department, this also will start on or around February 1st, this will aide us in responding to and handling mental health calls, they are Crisis capable-meaning they can issue 302 warrants, to not only help with the community but also help the officers to follow up, the officer will be able to refer people to the community Liaison, then this worker will follow up with them to be sure they are receiving the services they need. This is all funded by Well-Span, the employee has yet to be selected, interviews will take place this month. It will be either a Well-Span employee or a York County employee and will be working out of NYCRPD main office, in Dover.

- Rodney Shearer asked what the status is with regards to the law suit on Officer Stu Harris; Solicitor will contact DA David Sunday, to get an update. We can't close out with SWRPD until this is settled; continuing the cost for tale insurance liability, depleting the funds wastefully, and the possibility of the liability cost to fall back onto the municipalities.

VII. Minutes

A. **Motion** by Luckenbaugh, second by Ilyes, to approve Regular meeting held December 7, 2021. Two members voted aye; one abstained (new Supervisor-LeVault) motion carried.

VIII. Resolutions

A. **Motion** by Luckenbaugh, second by LeVault to approve Resolution 01-01-2022 – Appoint Banking Depositories. All members voted aye; motion carried.

B. **Motion** by Ilyes, second by LeVault to approve Resolution 02-01-2022 – amending the fees

i. Park Pavilion rental fee – Residents - \$75 and Non-Residents - \$150

ii. Construction Permit – from \$4.00 per \$1000 to \$5.00 per \$1000

All members voted aye; motion carried.

iii. Zoning Hearing Fee- **Motion** by Ilyes, second by LeVault to increase the fee from \$500 to \$750, before voting, more discussion took place, followed by a **Motion** to rescind the 1st motion by Ilyes, second by LeVault. All members voted aye; motion carried. To be continued.

IX. Old Business

A. Stanley Door quote - \$8,550, Chairman Ilyes suggested that before making a final decision, for the purpose of ADA compliant, to see if it is possible to install a 2-glass panel that slides inside or behind each other. He believes it can operate with a motion sensor or a push button plate. Again, it may not be possible, due to the construction of the building. His concern is not whether it is automatic opening, but that the door slides, instead of opening up into a wheelchair. We will table this until the Manager is able to inquire more options.

X. New Business

A. **Motion** by Ilyes, seconded by Luckenbaugh, to authorize staff & elected officials to attend PSATS Annual Conference April 24-27, 2021. All members voted aye; motion carried.

B. **Motion** by Ilyes, second by LeVault, to approve G&S Concrete quote in the amount of \$8,550, to install inlet concrete wall, Meetinghouse and Short Roads. All members voted aye; motion carried.

C. **Motion** by Ilyes, second by LeVault, to approve purchase of 6 tires and alignment for 2016-tool truck from Mar-Bar in the amount of \$2,046.56. All members voted aye; motion carried.

D. **Motion** by LeVault, second by Luckenbaugh, to approve purchase of 4 tires (2009-Int'l-Mike's) from Mar-Bar, in the amount of \$1,531. All members voted aye; motion carried.

E. Information- Recycle Grant application has been submitted for 2020

F. **Motion** by Luckenbaugh, second by Ilyes to approve the lease of Township land, in the amount of \$25, for farming purposes, to Nelson Brenneman (Luke Brubaker). All members voted aye; motion carried.

XI. Announcements

A. Elected Auditor's Meeting – January 4, 2022 @ 4:00 p.m.

B. Board of Supervisors Meeting - February 1, 2022 @ 7 p.m.

C. NYCPC Board Meeting - January 18, 2022 @ 7 p.m. at Headquarters

D. Planning Commission Meeting – January 25, 2022 @ 7 p.m.

Motion by LeVault, second by Ilyes, to adjourn. All members voted aye; motion carried. The meeting adjourned at 8:46 a.m.

Respectfully submitted,

Sharon M. Kerchner, Township Secretary/Manager