

Chairman Dennis Ilyes called the regularly scheduled meeting to order at 7:00 p.m. Supervisors present: Dennis Luckenbaugh and Jackson LeVault. Present on behalf of the Township: Manager Sharon Kerchner, Solicitor Andrew Miller, and Zoning Officer Jeffrey Martz. Also present: Recording Secretary and ten citizens.

I. **Announcements**

No announcements at this time.

II. **Minutes**

Motion by LeVault, second by Luckenbaugh, to approve the minutes of the Reorganization meeting of January 3, 2022. All members voted aye; motion carried.

III. **Treasurer's Report**

A. **Motion** by Luckenbaugh, second by LeVault, to approve the Treasurer's Reports for December 2021 and January 2022 as presented. All members voted aye; motion carried.

IV. **General Public Comment**

Any movement on the ordinance for the solar farm? Still in the works. To be discussed during the Solicitor's report.

Randy Senft- concerned with speeding on Stoverstown Road. Speed limit's 35, and he feels that the motorists are definitely going faster than that. He has to cross the road to get his mail. Manager Kerchner asked Mr. Senft if he is still driving across the road, in the opposite direction of traffic to access his mailbox? He confirmed that he does, because he can't walk and it's the only way to retrieve his mail. Ms. Kerchner asked, out of concern for his own safety and the possibility of causing an accident, that he should consider an alternative. Police Chief Lash offered to place a speed trailer once the winter weather subsides a little.

V. **Police Report**

Mr. Luckenbaugh gave the police report for January 2022. There were 2250 calls in 2021. Discussion was held about a donation to the police department towards the purchase of a License Plate Reader (LPR), utilizing the ARP funds that the Township received. Attorney Miller reported that funds might indeed be used for this expenditure, however, would it be smarter to just use the funds from the General Fund and use the ARP (Covid-19 funds) for Township Expenses? In regards to the reporting requirements, the Police Department would need to prove to the Township that the funds were used for an eligible use or purpose; a capital expenditure or operating expense. Mr. Miller wanted to confirm whether any of this equipment was being purchased with Federal funds, that the contribution by the Township would be a matching contribution; that could be a problem; may not qualify. There would be no restrictions or reporting if the funds were taken from the General Fund or the Capital Reserve. Also note; the Covid-19 funds may NOT be used to replenish the Capital Reserve Fund, though.

NYCRPD Chief Dave Lash explained the purchase in terms of actual cost and where the unit will be placed (in one vehicle). This would bring the number of equipped vehicles to six and three speed trailers. Noted: the equipment will read 1000 license plates in one minute! Just

since the other two units have been installed, on several occasions the units have proven to be quite valuable.

Motion by Ilyes, second by LeVault, to contribute \$20,000 to the NYCPRD toward the purchase of the automatic license plate readers (ALPR) equipment, taking the funds from the Capital Reserve Fund. All members voted aye; motion carried.

VI. Fire Company Report

Tim Carr gave the fire company report for December 2021 and January 2022. In 2021, the department had 334 calls, 133 of these calls were to support mutual aid departments. To look forward to this year, a Knox Box will be installed on the clubhouse on the View at Mackenzie. This will be the first Knox Box in the Township. Chief Carr was also contacted by SGA School District to note that YNS Elementary is the only school in the district that does not utilize a Knox Box, but now they will. All fire hydrants will be marked to identify threading/couplings for the fire department's use/knowledge. Also, the State has granted \$15K to upgrade the exhaust removal system in the fire station. Starting next month, all EMS providers have partnered together to offer an EMT class, funded by the State. There's been great response so far, which is good news, especially effecting the current shortages of EMS providers. And working together in trying to provide the best service to the Township residents, is our main priority.

VII. Permits, Plans, and Modules

A. Donald and Mary Ruth, Final Minor Subdivision Plan #21202(5-2021), 4559 Zeigler's Church Road

Patty Fisher from James Holley Associates was present on this plan. Mrs. Ruth has a lot (2.38 acres); her daughter owns .93 acres. Mrs. Ruth would like to subdivide 1.31 acres from her property to add to her daughter's lot. This is in the RAC zone. All requirements are met. No open items, just waiting for a revised deed. **Motion** by LeVault, second by Luckenbaugh, to approve the Final Minor Subdivision plan #21202 (5-2021) as presented. All members voted aye; motion carried.

VIII. Administrative Reports

A. Supervisors' Reports

Motion by LeVault, second by Luckenbaugh, to ratify the following employees' wage increase adjustments: Melissa Altland, additional \$.70 per hour to \$21.50 AND Jeffrey Miller, (adjust to nearest dollar) additional \$.18 per hour to \$24.00. All members voted aye; motion carried.

Instead of having a supervisor serve as the Roadmaster, the Supervisors created the position of Public Works Coordinator to fill this vacancy. **Motion** by Luckenbaugh, second by LeVault, to ratify the promotion of Roger Shifflett for Public Works Coordinator, reporting to Mike Krebs, Road Foreman, at a rate of \$25 per hour. All members voted aye; motion carried.

Twin Arch Road traffic count – try to get a traffic count and have the engineer give a cost estimate to fix the problem, to whether the Township decides to keep the road or not. It was reported that Kinsley offered to cover the cost of the traffic study/count. It would be advisable to get something in writing to confirm that offer. Mrs. Kerchner will contact the Township's engineer, to evaluate the situation and provide an estimate to remedy the bank erosion.

B. Manager's Report

1. **Motion** by LeVault, second by Luckenbaugh, to make the following appointments: Justin Williams to Deputy EMC; AND Randy Sterner to Deputy Assistant, EMC. All members voted aye; motion carried.

2. **Motion** by LeVault, second by Luckenbaugh, to replace the laptop computer in the Public Works Department. All members voted aye; motion carried.

3. Update on Cedar Drive project: Aaron Enterprises (Paul Grove) is still having trouble getting the part that is needed to get the excavator repaired and moved offsite. Currently, the machine is frozen to the ground, but warmer temperatures will hopefully permit the project to continue. Apron and temporary stabilization need to be completed. Buchart-Horn to do final inspection.

C. Engineer's Report

No report.

D. Solicitor's Report

1. Attorney Miller reported that an update to Act 97-2021, amending the MPC, effecting how financial security and retainage for public improvements can be capped. It isn't an extensive change but does effect provisions in the Township's SALDO. The Board requested that Attorney Miller prepare a draft for Act 97 compliance, for the Board to review in March.

2. Comcast franchise agreements are nearing the point of re-negotiation. Attorney Miller suggested that the Township remain in a County-wide consortium. There is a law firm out of Pittsburg, that strictly handles negotiations with cable franchise and tele-communications agreements and stays up with the technology changes in these agreements and work mainly for municipalities. Attorney Miller will bring a formal proposal when he receives it.

3. The solar ordinance is likely ready for YCPC and Township Planning Commission review. After those reviews and any revisions, a public hearing will be held. Discussion was held on the provisions to combat/regulate noxious weeds, the life expectancy of the solar panels, where the panels/solar farm may be located, the types or classifications of solar farms or accessory solar panels, etc. Perhaps an overlay might be developed as well. Discussion was held on the appearance of a solar farm, whether it involves grazing livestock or screening, etc. The way the current Township ordinance is written, a solar farm would fall under a "use not specifically provided" which is pretty open. Does the Board want to put a limit on the number of acres that can be used? Also, does the Board want someone from the Solicitor's office to attend the Township Planning Commission meeting to review and explain the ordinance? Yes. **Motion** by LeVault, second by Luckenbaugh, to authorize the Solicitor to submit the solar ordinance to the YCPC and Township Planning Commission. All members voted aye; motion carried.

IX. Old Business

A. Discussion was held on replacing the front door to the Township Building. Quotes were obtained for a sliding door with a motion sensor and the option for a push button. The idea is to make the building more handicap accessible. **Motion** by LeVault, second by Ilyes, to accept the quote from Stanley, to replace the front door to the Township Building at a cost of \$7,550, which includes furnishing and installing the bottom sweeps, seals, and caulking the glass for the back-side door. Two members voted aye; *Luckenbaugh opposed*. Motion carried.

B. **Motion** by LeVault, second by Ilyes, to accept the quote from Strickler Signs to modify the electronic sign at a cost of \$22,070, using the ARP funds. Two members voted aye; *Luckenbaugh opposed*. Motion carried.

C. Reimbursement was received from Stephenson Equipment for the tiger mower/wheel replacement for \$559.69.

D. It was revealed that for several years, the Zoning Hearings have cost more money than the applicant has been paying the Township. The Township's not permitted to "make money" on a ZHB application, but it's not good to lose money in the process either. Some municipalities use the up-front fee as a deposit and add other costs if needed. **Motion** by LeVault, second by Ilyes, to set the Zoning Hearing Board application fee at \$750 (up from \$500), adopting Resolution #04-02-2022. Two members voted aye; *Luckenbaugh opposed*. Motion carried.

X. **New Business**

A. Information: Keystone Municipal Insurance Trust (KMIT) Workers Compensation issued a letter of Excellent Accomplishment to the Township for having no claims for the past five (5) years! Well done all!

XI. **Announcements**

A. The Board of Supervisors will meet on March 1, 7 p.m.

B. The Northern York County Regional Police Commission will meet on February 16, 7 p.m., at headquarters.

C. The Planning Commission will meet on February 22, 7 p.m.

Motion by Luckenbaugh, second by LeVault, to adjourn. All members voted aye; motion carried. The meeting adjourned at 8:27 p.m.

Respectfully submitted,

Sharon Kerchner,
Township Secretary/Manager

Julie B. Maher,
Recording Secretary