

**NORTH CODORUS TOWNSHIP**  
**November 1, 2022**

**BOARD OF SUPERVISORS**

Chairman Dennis Ilyes called the regularly scheduled meeting to order at 7:00 p.m. Supervisors present: Dennis Luckenbaugh and Jackson LeVault. Present on behalf of the Township: Assistant Township Manager Melissa Altland, Zoning Officer Jeffrey Martz, and Solicitor Andrew Miller. Also present: Recording Secretary and 13 citizens.

I. **Announcements**

On October 24, 2022, at 3 p.m., the Board met in an Emergency Executive Session for personnel discussions. Manager Sharon Kerchner is out on medical leave. **Motion** by LeVault, second by Luckenbaugh, to approve the appointment of Treasurer Melissa Altland as Assistant Township Manager. All members voted aye; motion carried.

II. **Agenda**

Addition to the agenda: cell tower lease renewal.

**Motion** by LeVault, second by Luckenbaugh, to approve the Agenda as presented/amended. All members voted aye; motion carried.

[It was noted later in the meeting that this addition was actually not needed, as the item was indeed already on the agenda.]

III. **Minutes**

**Motion** by LeVault, second by Luckenbaugh, to approve the minutes of the meeting of October 4, 2022. All members voted aye; motion carried.

**Motion** by Luckenbaugh, second by Ilyes, to approve the minutes of the recessed meeting of October 10, 2022. All members voted aye; motion carried.

**Motion** by LeVault, second by Luckenbaugh, to approve the minutes of the recessed meeting of October 18, 2022. All members voted aye; motion carried.

IV. **Treasurer's Report**

A. **Motion** by Luckenbaugh, second by LeVault, to approve the Treasurer's Report for October 2022 as presented. All members voted aye; motion carried.

V. **General Public Comment**

Philip Stough asked if there was any progress on the drainage situation on his property. Chairman Ilyes explained that the Township didn't install the berm on Mr. Hufnagle's property at his request; it was to repair the berm that had been compromised. Chairman Ilyes is still waiting for a cost estimate for further work to be done on Mr. Stough's property.

VI. **Police Report**

Mr. Luckenbaugh gave the police report for October 2022. Of note, there is a camera on the stop bar of each of the Spring Grove school buses.

VI. **Fire Company Report**

Tim Carr gave the fire company report for October 2022. Fire Prevention Month was just completed with several activities being held at various locations.

VII. **Permits, Plans, and Modules**

Nothing at this time.

VIII. **Administrative Reports**

A. Supervisors' Reports

1. Public Works: Bentz Road pipe project has been completed; line painting completed; temporary fence installed in the park to catch leaves; placed topsoil on edge of Spangler Road (more roads to be done). Sign maintenance was done. Bentz Road fire damage was repaired from the tractor fire in June.

B. Manager's Report

1. Public Works yearly evaluations -- the evaluations are in the Supervisors' hands.

2. MPL – proposed engagement for Solicitor Services and Fee Agreement for 2023. Supervisors have the information.

3. Vertical Bridge – cell tower land lease agreement -- \$750 twice per year is what the Township receives. **Motion** by LeVault, second by Luckenbaugh, to renew the cell tower land lease agreement. All members voted aye; motion carried.

4. 2011 Dodge – costs \$69.45 more than the estimate; insurance company is sending a check. FYI.

5. Devon Myers, ZHB solicitor – new rate of \$160 per hour. FYI.

6. **Motion** by Luckenbaugh, second by LeVault, to advertise for the following: mowing, sludge hauling, and chemicals. All members voted aye; motion carried.

C. Engineer's Report

Nothing to discuss.

D. Solicitor's Report

Attorney Miller sent the tree removal policy to various Township staff members. The situation is resolved.

IX. **Old Business**

Nothing at this time.

XI. **New Business**

**Motion** by LeVault, second by Luckenbaugh, to adopt Resolution 14-11-2022, Act 57. All members voted aye; motion carried.

**Motion** by LeVault, second by Luckenbaugh, to advertise viewing of the 2023 Budget. Chairman Ilyes noted that money was budgeted for the Seven Valleys Ambulance. However, that association is going out of business at the end of November. This will affect the budget. All members voted aye; motion carried.

**Motion** by Luckenbaugh, second by LeVault, to accept Grant Anderson's letter of interest to serve on the Planning Commission and to appoint him to the Planning Commission starting January 1, 2023. All members voted aye; motion carried.

**Motion** by Luckenbaugh, second by LeVault, to add an alarm keypad at the side door of the Township building at a cost of \$250.00. All members voted aye; motion carried.

Melissa Hughes from PFM and Attorney Steve Hovis were present to discuss the refinancing of the Township's two existing notes. The fixed rate period is ending soon. There are two options for the rest of the 15 years left on the notes, a callable option or a non-callable option. Both of these notes are associated with the sewer project. Attorney Hovis noted that the rules require handling this by ordinance. This note will settle on December 1, 2022. It was noted that the two remaining notes will be combined into one note.

**Motion** by Luckenbaugh, second by LeVault, to select the JPMorgan option for the *callable* interest rate at 3.73%. All members voted aye; motion carried.

**Motion** by Luckenbaugh, second by LeVault, to adopt Ordinance 288-11-2022, General Obligation Note, Series of 2022. All members voted aye; motion carried.

XII. **Announcements**

- A. The Board of Supervisors will meet on December 6 at 7 p.m.
- B. Northern York County Regional Police Commission will meet on November 15, at 6 p.m. at headquarters.
- C. Planning Commission will meet on November 22, 7 p.m.

**Motion** by LeVault, second by Luckenbaugh, to adjourn. All members voted aye; motion carried. The meeting adjourned at 7:39 p.m.

Respectfully submitted,

Melissa Altland,  
Assistant Township Manager

Julie B. Maher,  
Recording Secretary