

Supervisor Dennis Luckenbaugh
 Supervisor Denny Ilyes
 Supervisor Jackson LeVault

Asst. Twp. Manager, Melissa Altland
 1 Citizen
 Chief Lash, NYCRPD

I. **Meeting called to Order -**

Acting Secretary, Melissa Altland called the re-organization meeting to order at 8:00 a.m., followed by the Pledge to the Flag

II. **Reorganization – Board of Supervisors**

- A. **Motion** by Luckenbaugh, second by LeVault, to nominate Denny Ilyes as Temporary Chairman and to close nominations. All members voted aye; motion carried.
- B. **Motion** by Luckenbaugh, second by LeVault to nominate Denny Ilyes as Board Chairman and to close nominations. All members voted aye; motion carried. The meeting was turned over to the Chairman.
- C. **Motion** by LeVault, second by Ilyes, to nominate Dennis Luckenbaugh as Board Vice Chairman and to close nominations. All members voted aye; motion carried.

III. **Administrative Appointments**

D. **Motion** by Luckenbaugh, second by LeVault, to appoint the following Agenda Items D thru O. All members voted aye; motion carried. (Agenda items D thru O)

- D. Appoint Township Manager and Secretary – Sharon M. Kerchner
- E. Appoint Assistant Manager – Melissa M. Altland
- F. Appoint Assistant Township Secretary – Melissa M. Altland
- G. Appoint Township Treasurer – Melissa M. Altland
- H. Appoint Assistant Township Treasurer – Sharon M. Kerchner
- I. Appoint Zoning Officer / Building Code Official / Plan Administrator – Jeff Martz
- J. Appoint Township Engineer – Pennoni Assoc. – Bill Rudy
- K. Appoint Township Solicitor – MPL- Andy Miller
- L. Appoint Sewage Enforcement Officers - Keith J. Hunnings, SEO
- M. Appoint Commonwealth Code Inspection Services as the Building Inspector
- N. Appoint Emergency Management Coordinator & Deputies:
 - i. C. Rick Lloyd, EMA Coordinator
 - ii. Justin Williams, Deputy
 - iii. Randy Sterner, Deputy
- O. Appoint Vacancy Board Chairman – Thomas W. Waltersdorff

E. **Motion** by Luckenbaugh, second by LeVault, to appoint Dennis Luckenbaugh as Township Delegate and Denny Ilyes as Alternate, to the Northern York County Regional Police Commission Board. All members voted aye; motion carried.

F. **Motion** by LeVault, second by Luckenbaugh, to appoint Tim Carr as NCT Fire Chief-12. All members voted aye; motion carried.

G. **Motion** by Luckenbaugh, second by LeVault, to appoint Jackson LeVault as Delegate and Denny Ilyes as Alternate, to the Convention of Pennsylvania State Association for Township Supervisors. All members voted aye; motion carried.

H. **Motion** by Luckenbaugh, second by LeVault, to appoint Jackson LeVault as Delegate and Dennis Luckenbaugh as Alternate Delegate, to the Local Government Advisory Committee. All members voted aye; motion carried.

I. **Motion** by Luckenbaugh, second by LeVault, to appoint Dennis Luckenbaugh as Delegate and Denny Ilyes as Alternate, to York County Tax Collection Committee and the York Adams Tax Bureau. All members voted aye; motion carried.

J. **Motion** by LeVault, second by Luckenbaugh, to set the Treasurer's and Assistant Treasurer's Bond each at \$1,000,000.00. All members voted aye; motion carried.

K. **Motion** by LeVault, second by Luckenbaugh, to set benefits for Non-Uniform Employees for 2023 as stated in the Personnel Handbook. All members voted aye; motion carried.

L. **Motion** by Luckenbaugh, second by LeVault, to set pay rates for Non-Uniform Employees in accordance with the 2023 Budget. All members voted aye; motion carried.

M. **Motion** by LeVault, second by Luckenbaugh, to set the mileage reimbursement rate to compensate Supervisors and Township Employees for the authorized use of their personal vehicles at a rate equal to the IRS Mileage Allowance Rate as adjusted throughout the year, currently at \$0.655 per mile. All members voted aye; motion carried.

N. **Motion** by LeVault, second by Luckenbaugh, to appoint the following for the Zoning Hearing Board and the Planning Commission. All members voted aye; motion carried.

i. Zoning Hearing Board – Travis Jones - 3yr. term expiring 12/31/2026

ii. Planning Commission – Scott Meckley, Jr. - 5yr. term expiring 12/31/2028

O. **Motion** by Luckenbaugh, second by LeVault, to appoint Mike Slagle Director for the Park Baseball Field Assignments. All members voted aye; motion carried.

P. **Motion** by Luckenbaugh, second by LeVault, to appoint Denny Ilyes as Chairman and approve all of the following to the Ag Security Board: 2. Thomas W. Waltersdorff, 3. Peter E. Byrnes, 4. Michael Krebs and 5. Billy Myers. All members voted aye; motion carried.

Q. **Motion** by Luckenbaugh, second by LeVault, to approve the Fire Police Roster for 2023. All members voted aye; motion carried.

IV. **Announcements:** Dennis Luckenbaugh shared information about Records Notification Service which allows residents to go online at the county website and register to receive notification if any request were made about their parcel.

V. **Public Hearing** – None

VI. **General Public Comments** - None

VII. **Minutes**

A. **Motion** by LeVault, second by Luckenbaugh, to approve Regular meeting held December 6, 2022. All members voted aye; motion carried.

VIII. **Resolutions**

A. **Motion** by LeVault, second by Luckenbaugh to approve Resolution 01-01-2023 – Appoint Fulton Bank as Banking Depositories. All members voted aye; motion carried.

B. **Motion** by LeVault, second by Luckenbaugh to approve Resolution 02-01-2023 – Setting of various fees. All members voted aye; motion carried

C. **Motion** by Luckenbaugh, second by LeVault to approve Resolution 03-01-2023 – Appoint Assistant Chief Administrative Officer for Non-Uniform Pension Plan – Melissa M. Altland. All members voted aye; motion carried

D. **Motion** by Luckenbaugh, second by LeVault to approve Resolution 04-01-2023 – Emergency Operation Plan. All members voted aye; motion carried

IX. **Old Business**

A. Leaf collection completed

B. Boom mowing completed

C. Sludge Hauling, Chemical and Mowing contracts need signed

X. New Business

- A. **Motion** by LeVault, second by Luckenbaugh, to authorize staff & elected officials to attend PSATS Annual Conference April 23-26, 2023. All members voted aye; motion carried.
- B. Recycle Grant Application has been submitted for 2021
- C. **Motion** by Luckenbaugh, second by LeVault to approve the lease of Township land in the amount of \$25 for farming purposes, to Luke Brubaker. All members voted aye; motion carried
- D. NCT Fire Company
 - i. Would like to upgrade bathrooms with automatic flushing toilets/urinals and sinks. BOS would like more information before making a decision.
 - ii. **Motion** by LeVault, second by Luckenbaugh to supply 2 ton of 2A to the Fire Company for around the flag pole. All members voted aye; motion carried
 - iii. **Motion** by LeVault, second by Luckenbaugh for NCT to provide insurance and all maintenance for the 2017 Dodge Ram 4x4 truck the Fire Relief purchased to replace the 1994 Chevy truck used for Medical Response. All members voted aye; motion carried
- E. Spring Grove Ambulance/Wellspan EMS – received letters stating Wellspan EMS will start covering February 1, 2023 and Spring Grove Ambulance is being bought by Wellspan EMS.
- F. Tri-Community Ambulance/Wellspan EMS – Wellspan EMS has started running EMS calls from the Tri-Community Bldg. part-time and ramping up to 24-hour coverage.
- G. **Motion** by LeVault, second by Luckenbaugh for Cohen Law Group to recover underpaid Comcast Franchise Fees in the amount of \$900.01. All members voted aye; motion carried
- H. Received \$207.18 from PSATS Unemployment Compensation Group Trust from 2021 – Low claims

XI. Announcements

- A. Elected Auditor's Meeting – January 4, 2023 @ 8:00 a.m.
- B. Board of Supervisors Meeting - February 7, 2023 @ 7 p.m.
 - i. Executive Session will be held @ 6:30 p.m. prior to BOS mtg.
- C. NYCPC Board Meeting - January 17, 2023 @ 6 p.m. at Headquarters
- D. Zoning Hearing Board - January 19, 2023 @ 7 p.m.
- E. Planning Commission Meeting – January 24, 2023 @ 7 p.m.

Motion by Luckenbaugh, second by LeVault, to adjourn the meeting adjourned at 8:35 a.m. All members voted aye; motion carried

Respectfully submitted,

Melissa M. Altland, Asst. Township Secretary/Manager