

NORTH CODORUS TOWNSHIP
March 7, 2023

BOARD OF SUPERVISORS

Chairman Dennis Ilyes called the regularly scheduled meeting to order at 7:00 p.m. Supervisors present: Dennis Luckenbaugh and Jackson LeVault. Present on behalf of the Township: Assistant Manager Melissa Altland, Zoning Officer Jeffrey Martz, and Solicitor Andrew Miller. Also present: Recording Secretary and 13 citizens.

I. **Announcements**

None at this time.

II. **Agenda**

No changes.

III. **Minutes**

Motion by LeVault, second by Luckenbaugh, to approve the minutes of the meeting of February 7, 2023. All members voted aye; motion carried.

IV. **Treasurer's Report**

Motion by Luckenbaugh, second by LeVault, to approve the Treasurer's Report for February 2023 as presented. All members voted aye; motion carried.

V. **General Public Comment**

Joel Brenneman, Whispering Springs Drive, relayed information about Columbia Gas open-cutting the road to install a new service. It's an unsatisfactory patch job for the road. Mr. Martz has been in contact with Columbia Gas about the sinking patch on the road.

VI. **Fire Company Report**

A. Tim Carr gave the fire company report for February 2023.

B. Mrs. Altland reported a correction from the January 2023 meeting – the fire company, NOT the fire relief, purchased the 2017 Dodge Ram. Also, sold the 1994 Chevy (the old service truck). He also confirmed the information on the old truck and the purchase and outfitting of the new truck.

C. Mr. Carr also gave a summary of 2022's calls, water use, etc.

D. Chicken BBQs for 2023 are June 3, August 5, and October 7.

E. Received \$13,000.00 grant from the state; funds will be used for replacement of five sets of turn-out gear. Mr. Carr noted that this grant will only cover a portion of the cost of this equipment.

F. In the process of installing Knox boxes in the Township in some businesses.

G. Mr. Luckenbaugh ask if the fire department is thinking of purchasing the piece of equipment needed to lift electric vehicles in case of a fire? Mr. Carr said sure, if the Township increases the fire department's budget. Mr. Luckenbaugh ask Attorney Miller if ARP money could be used to purchase the piece of equipment? Per Attorney Miller, yes. Mr. Carr will get a price to the Board of Supervisors.

VII. **Permits, Plans, and Modules**

A. Final minor subdivision plan #C-22-017 (#9-2022) – Peter and Barbara Brougher, 5825 York Road, Spring Grove

1. Clark Craumer was present on behalf of the applicants. The plan is to subdivide the house and four acres; keep the remaining 7.18 acres in agricultural use. Mr. Martz confirmed that all the engineer’s comments have been addressed. **Motion** by Luckenbaugh, second by LeVault, to approve the final subdivision plan of Peter and Barbara Brougher as presented. All members voted aye; motion carried.

VIII. **Administrative Reports**

A. Supervisors’ Reports

1. Mr. Luckenbaugh gave the police report for February 2023. 2022 Annual Report is on the police website for anyone to view.

2. Public Works: PennDOT will be doing traffic counts on Rislyn Court, Markle Road, and Harold Road.

B. Manager’s Report

1. FYI: \$16,160.00 received for 2023 Road Turnback Annual Maintenance.

2. **Motion** by LeVault, second by Luckenbaugh, to *ratify* the purchase of the tailgate conveyor from Municibid for \$1,600.00. All members voted aye; motion carried.

3. **Motion** by LeVault, second by Luckenbaugh, to *ratify* the removal of Capital Assets and Debit from the face of the financial statements. This is per the request of the auditors. All members voted aye; motion carried.

4. **Motion** by Luckenbaugh, second by LeVault, to *ratify* the purchase of tires for the John Deere backhoe from Mar-Bar for \$2,913.40. All members voted aye; motion carried.

5. **Motion** by LeVault, second by Luckenbaugh, to *ratify* the repair of the 2013 International (by H&H) for approximately \$3,500.00. All members voted aye; motion carried. Chairman Ilyes recommends that this truck be replaced...it’s just been a ‘money pit’ so it might be time.

6. The AEDs arrived.

7. The park was dedicated to “Looky” on February 23, his 84th birthday! Sadly, Looky passed away on March 2.

C. Engineer’s Report

No report.

D. Solicitor’s Report

1. Discussion was held on the sewer ordinance and various fees. **Motion** by LeVault, second by Luckenbaugh, to authorize MPL to advertise the Sewer Ordinance #289-03-2023, for adoption by the Board on April 4, 2023. All members voted aye; motion carried. Attorney Miller suggests adding some turn-on and turn-off fees. The Township will do a Resolution to amend the sewer fee schedule for approval at next month’s meeting. The \$50 fee for water shutoff and restoration will be included in the fee schedule.

2. Re: delinquent sewer accounts with private wells—discussion was held. How to treat sewer customers who don't pay their sewer bill but they have private wells... obviously, the Township can't shut off the water supply. Attorney Miller noted that there are sewer plugs

available in cases like this. Most times, the delinquent customer will pay after receiving the 30-day notice, but not as quickly as having their water shut off.

3. Junkyard ordinance and fee – Attorney Miller provided a sample junkyard ordinance.

a. In the current NCT ordinance, it states that Southwestern Regional Police Department has to do the inspection. That language will need to be changed, as that police department is no longer a part of NCT. A \$250 per year junkyard fee was suggested which will include 2 yearly inspections and the Township Zoning Officer do the inspection.

b. Discussion was held about the other locations in the Township that aren't complying with the regulations. If the business isn't complying with the requirements and inspections by Mr. Martz, do the police need to get involved.

c. Mr. Luckenbaugh read from the minutes of several past meetings; several entries referred to the Eichelberger salvage business. Mr. Luckenbaugh asked several questions about the goings-on in Mr. Darrah's junkyard business, to which Mr. Darrah responded from the audience.

Motion by Ilyes, second by LeVault, to set the junkyard inspection fee at \$250 per year with 2 yearly inspections, with the Township Zoning Officer doing the inspections AND for the Township to receive a copy of the DEP inspection AND to amend the fee schedule. Two members voted aye; *Luckenbaugh opposed*. Motion carried.

d. The ordinance information was discussed. The ordinance needs to be changed to remove SWRPD and add that the Township Zoning Officer will handle the inspections; any other items to include? Mr. Martz and Attorney Miller will read through the ordinance to catch any items that need to be included in the amendment. A draft will be presented to the Board of Supervisors for approval.

IX Old Business

A. Re: biodiesel fuel – in Pennsylvania, only off-road and biodiesel are permitted to be sold. The biodiesel we use is at 2%, the lowest level permitted to be sold in the state.

XI. New Business

A. Park maintenance – We need a seasonal part-time employee. It entails two to three days per week with 3 to 4 hours per day. Mike Slagel might be interested. Have one of the road crew members show Mr. Slagel what the job would involve; and if he's interested, great. If not, advertise.

XII. Announcements

A. The Board of Supervisors will meet on April 4 at 7 p.m.

B. Northern York County Regional Police Commission will meet on March 21, 6 p.m., at headquarters.

C. The Planning Commission will not meet in March.

D. Zoning Hearing Board will meet on March 16, 7 p.m.

It was noted that the Board will meet in Executive Session on April 4, 6:30 p.m., prior to the regular meeting.

Motion by Ilyes, second by LeVault, to adjourn. All members voted aye; motion carried. The meeting adjourned at 8:05 p.m.

Respectfully submitted,

Melissa Altland
Township Secretary/Assistant Manager

Julie B. Maher,
Recording Secretary