

NORTH CODORUS TOWNSHIP
April 4, 2023

BOARD OF SUPERVISORS

Chairman Dennis Ilyes called the regularly scheduled meeting to order at 7:00 p.m. Supervisors present: Dennis Luckenbaugh and Jackson LeVault. Present on behalf of the Township: Manager Melissa Altland, Zoning Officer Jeffrey Martz, and Solicitor Charles Rausch. Also present: Recording Secretary and 14 citizens.

I. Announcements

Motion by Luckenbaugh, second by LeVault, to open the Public Hearing on the Sewer Ordinance amendment, Chapter 148, adding new Article X “Water Shut-off Procedures.” All members voted aye; motion carried.

There were no audience questions or discussion; nor were there any Board questions or further discussion. **Motion** by LeVault, second by Luckenbaugh, to close the Public Hearing. All members voted aye; motion carried.

Chairman Ilyes reported that an Executive Session was held prior to tonight’s meeting. **Motion** by Luckenbaugh, second by LeVault, to approve Melissa Altland as permanent Township Manager and Treasurer, effective immediately. All members voted aye; motion carried.

II. Agenda

No changes to the posted agenda.

III. Minutes

Motion by LeVault, second by Luckenbaugh, to approve the minutes of the meeting of March 7, 2023. All members voted aye; motion carried.

IV. Treasurer’s Report

A. **Motion** by Luckenbaugh, second by LeVault, to approve the Treasurer’s Report for March 2023 as presented. All members voted aye; motion carried.

V. General Public Comment

Nothing at this time.

VI. Fire Company Report

Tim Carr gave the fire company report for March 2023.

VII. Permits, Plans, and Modules

Motion by LeVault, second by Luckenbaugh, to adopt Resolution #07-04-2023, Vernon and Emma Rudolph Planning Module. All members voted aye; motion carried.

VIII. Administrative Reports

A. Supervisors' Reports

1. Mr. Luckenbaugh gave the police report for March 2023. A meeting was held recently regarding the new building. Mrs. Altland will attend the Zoom meeting on Thursday to get updates.

2. Traffic study on Ambau Road -- Mr. Luckenbaugh reported that a traffic study is advised regarding tractor trailers on this road and left-hand turns from Ambau Road onto Jefferson Road. **Motion** by Luckenbaugh, second by LeVault, to authorize a traffic study (to prohibit three axle-tractor trailers and left-hand turns) on Ambau Road, as PennDot has limits on Lischey's Church, and Colonial Valley Roads regarding three axle-tractor trailers. All members voted aye; motion carried.

3. Public works – mower tires – **Motion** by Luckenbaugh, second by LeVault, to *table* the purchase of tires to get more information. All members voted aye; motion carried.

B. Manager's Report

1. Received \$880.01 from Adam's Electric for 2022 Ownership Rewards.

2. PennDOT will be placing "horse-drawn vehicle" signs on Jefferson, Stoverstown, Myers, and Lehman Roads.

3. Received \$4,282.35 for Small Games of Chance Revenue 2022.

4. **Motion** by LeVault, second by Luckenbaugh, to approve the Springfield Township request for fire police assistance on April 16, July 4, and September 4, 2023. All members voted aye; motion carried.

5. Annual audit was completed by Hamilton & Musser.

C. Engineer's Report

Nothing discussed.

D. Solicitor's Report

1. Junkyard ordinance – a draft ordinance was previously presented to the Supervisors. *Change the inspection to twice per year. The fee is an annual fee of \$250.00.* Attorney Rausch will make the requested changes. Plus, Mr. Martz noted that the ordinance should refer/apply to the locations, not just the one 'official' junkyard, Eichelberger's. Mr. Martz anticipates that the other locations will not comply with the ordinance. Attorney Rausch and Mr. Martz will go over details, and they will also check the Zoning Ordinance. *No action taken tonight.*

2. **Motion** by Luckenbaugh, second by LeVault, to adopt Ordinance 289-04-2023, York Water Company water shutoff agreement. All members voted aye; motion carried.

3. **Motion** by LeVault, second by Luckenbaugh, to adopt the Agreement with the York Water Company for the above Ordinance. All members voted aye; motion carried.

4. **Motion** by Luckenbaugh, second by LeVault, to approve Resolution #06-04-2023, amending the NCT Sewer Fee Schedule. All members voted aye; motion carried.

IX. Old Business

A. H & H invoice for Roger's truck; quote was \$3,500; bill was for over \$7K; reduced to \$4,270.99. It was noted that the Township has put \$22K into this truck over the years to fix the same problem, and that problem *still* isn't fixed. Does this qualify

under the lemon law? Attorney Rausch can take a look at the law to advise. **Motion** by LeVault, second by Luckenbaugh, to approve the payment of \$4,270.00 for the repairs to the truck, *pending the explanation from the company* to explain why parts were replaced without the Township's permission. All members voted aye; motion carried.

XI. **New Business**

- A. Well isolation distance for George and Julie Jacobs, 6067 Glatfelters Station Road, Seven Valleys
The well on this property is too close to the septic system. They had two wells; one went dry, so they tapped into the old well, which is too close to the septic system of the new house. **Motion** by LeVault, second by Luckenbaugh, to approve the Well Isolation Agreement for George and Julie Jacobs, 6067 Glatfelters Station Road, Seven Valleys. All members voted aye; motion carried.
- B. **Motion** by Luckenbaugh, second by LeVault, to advertise the placement of super pave and oil and chip; bids to be opened on Monday, May 1, at 11 a.m. All members voted aye; motion carried.
- C. **Motion** by LeVault, second by Luckenbaugh, to approve advertising the paving of the NCT Community Park and Fire Company. All members voted aye; motion carried.
- D. **Motion** by LeVault, second by Luckenbaugh, to authorize the purchase of a mini excavator from Hoover's at a cost of \$106,677.53, taking the entire purchase price from the ARP fund. Chairman Ilyes reported that the sales person at Hoover's is a family member, and Chairman Ilyes is very happy with their service, which is the reason he's recommending this company. Two members voted aye; *Ilyes abstained*. Motion carried.
- E. Quotes to upgrade the fueling system; S&W Petroleum Services, Inc., quoted \$22,325.00; Keystone Petroleum will provide a quote shortly.

XII. **Announcements**

- A. The Board of Supervisors will meet on May 2 at 7 p.m.
- B. Northern York County Regional Police Commission will meet on April 18, 6 p.m., at headquarters.
- C. Planning Commission will not meet in April.
- D. The Zoning Hearing Board will not meet in April.

Motion by Luckenbaugh, second by LeVault, to adjourn. All members voted aye; motion carried. The meeting adjourned at 7:44 p.m.

Respectfully submitted,

Melissa Altland,
Township Secretary/Manager/Treasurer

Julie B. Maher,
Recording Secretary