

**NORTH CODORUS TOWNSHIP**  
**May 2, 2023**

**BOARD OF SUPERVISORS**

Chairman Dennis Ilyes called the regularly scheduled meeting to order at 7:00 p.m. Supervisors present: Dennis Luckenbaugh and Jackson LeVault. Present on behalf of the Township: Manager Melissa Altland, Zoning Officer Jeffrey Martz, and Solicitor Andrew Miller. Also present: Recording Secretary and seven citizens.

I. **Announcements**

Nothing at this time.

II. **Agenda**

No changes to the published information.

III. **Minutes**

**Motion** by LeVault, second by Luckenbaugh, to approve the minutes of the meeting of April 4, 2023. All members voted aye; motion carried.

IV. **Treasurer's Report**

A. **Motion** by Luckenbaugh, second by LeVault, to approve the Treasurer's Report for April 2023 as presented. All members voted aye; motion carried.

V. **General Public Comment**

Nothing at this time.

VI. **Fire Company Report**

Tim Carr gave the fire company report for April 2023. Of note, the Knox Box is now installed at the View at Mackenzi Apartments clubhouse; other businesses are considering using this feature. June 3 is the first chicken barbecue, 10 a.m. start, \$10 per meal.

Property at 1333 Krafts Mill Road had a fire on 4/2/23. The fire was an open burn taking place on a Sunday, which is against the township's burn ordinance. Discussion what held on enforcement of the burning ordinance. NYCPRD is able to enforce the township's burning ordinance.

Tax relief for volunteer EMS volunteers was discussed. Attorney Miller previously provided information to Mrs. Altland to explain this concept. It's essentially a tax break for volunteers, to attract more people to do so. From the audience, Mr. Carr noted that there are certain criteria to meet before the person qualifies for the tax relief. The Board members are interested in looking at this further, perhaps for action at the next meeting.

**Motion** by LeVault, second by Luckenbaugh, to approve the purchase of a new turbo for the tanker if needed. All members voted aye; motion carried.

VII. **Permits, Plans, and Modules**

A. Strawberry Fields -- plans were conditionally approved pending the completion of some documents which are all ready now. Attorney Miller has reviewed and approved these documents. **Motion** by LeVault, second by Luckenbaugh, to sign the developer's and storm water agreements for Strawberry Fields. All members voted aye; motion carried.

Joseph Road will be closed when they are installing the sewer lines. There will be some blasting involved.

## VIII. Administrative Reports

### A. Supervisors' Reports

1. Mr. Luckenbaugh gave the police report for March 2023. The agreement was signed for the financing of the new building at One Regional Way. Also, Mr. Luckenbaugh gave an update on the York Tax Bureau goings-on.

2. Public Works: **Motion** by LeVault, second by Luckenbaugh, to approve the purchase of new mower tires from Mar-Bar Tire Service for \$1,040. All members voted aye; motion carried.

WWTP – **Motion** by Luckenbaugh, second by LeVault, to authorize securing quotes for a garage at the WWTP. All members voted aye; motion carried.

**Motion** by Luckenbaugh, second by LeVault, to authorize the purchase of a new Probiotic Scrubber Quat Knot: free product, with the Township paying the shipping cost. All members voted aye; motion carried.

WWTP valve was fixed; a replacement valve is between \$4,100 and \$4,500; order a spare. **Motion** by Luckenbaugh, second by LeVault, to order a spare replacement valve to have on hand and to use ARP funds. All members voted aye; motion carried.

**Motion** by Luckenbaugh, second by LeVault, to order chemical feed pumps for the pump stations, cost \$8,876, using ARP funds. All members voted aye; motion carried.

Travis Shearer passed both sewer operator and collection tests! Kudos to Travis!

EPDM Seal Grommets – this item was in the budget three years ago – **Motion** by LeVault, second by Luckenbaugh, to authorize the purchase of the EPDM seal grommets and diffuser tubes using ARP funds. All members voted aye; motion carried.

### B. Manager's Report

1. Mrs. Altland reported that the Township received \$355,416.08 in Liquid Fuels funds.

2. The Supervisors awarded the bids for paving and oil and chip as follows:

Mrs. Altland noted it was discovered the tonnage of 19MM for paving was estimated a little high and that the catch basins and pipe were not included in the cost of the road projects.

Placement of superpave – **Motion** by LeVault, second by Luckenbaugh, to award the placement of superpave to Yohe's at a cost of \$13.00 per ton at a cost of \$130,000.00. All members voted aye; motion carried.

Double seal oil and chip – **Motion** by Luckenbaugh, second by LeVault, to award the double seal oil and chip to Russell Standard \$3.11 per square yard at a cost of \$248,900.00. All members voted aye; motion carried.

Placement of superpave on park and fire company parking lots – **Motion** by LeVault, second by Luckenbaugh, to award the placement of superpave on the park and fire company lots to Yohe for \$20K. All members voted aye; motion carried.

Materials – York Building Products and York Materials Group are Co-Stars contractors. Bidding is not required.

3. Mrs. Altland called about the H&H invoice – in the future, H&H will call the Township first before doing any repairs.

4. **Motion** by LeVault, second by Luckenbaugh, to ratify Resolution 08-05-2023 for the purchase of a Kubota Mini-Ex from Hooper, Inc., at a cost of \$106,677.53, using ARP funds. Two members voted aye; *Ilyes abstained*. Motion carried.

5. Spring Grove Halloween Parade will be held on October 25, 2023 at 7 p.m.; rain date, same time on October 29, 2023. **Motion** by Luckenbaugh, second by LeVault, to approve the parade detour as planned AND to approve the use of fire police if necessary. All members voted aye; motion carried.

6. Wellspan EMS will honor the Spring Grove and Tri-Community Ambulance memberships until July 23, 2023.

7. A redbud tree was planted in front of the Township Building in memory of Sharon Kerchner.

8. Auditors' suggestions of internal controls – the Supervisors and the Manager need to meet to go over those recommendations to protect the Manager in her duties.

C. Engineer's Report

Pennoni will be performing a traffic study on Ambau Road.

D. Solicitor's Report

**Motion** by LeVault, second by Luckenbaugh, to authorize the advertisement of Ordinance 290-05-2023, junkyard and junk dealers, Chapter 116 Amendment. All members voted aye; motion carried.

Attorney Miller and Mrs. Altland will discuss updates to the NCT fee schedule to hopefully present to the Board for adoption in June.

**Motion** by Luckenbaugh, second by LeVault, to approve Resolution 05-04-2023, including the reduction of the junkyard fee. All members voted aye; motion carried.

IX. **Old Business**

A. **Motion** by LeVault, second by Luckenbaugh, to award the upgrade to the fueling system to Keystone Petroleum for \$15,612.00, using ARP funds. All members voted aye; motion carried.

B. Received corrected updates from General Code.

XI. **New Business**

Nothing at this time.

XII. **Announcements**

A. The Board of Supervisors will meet on June 6 at 7 p.m.

B. There will be NO Northern York County Regional Police Commission in May.

C. No Planning Commission meeting in May.

D. No Zoning Hearing Board meeting in May.

At 8:16 p.m., the Board *recessed* to an Executive Session.

No action was taken at the Executive Session, and the meeting adjourned at 8:24 p.m.

Respectfully submitted,

Melissa Altland,  
Township Secretary/Manager

Julie B. Maher,  
Recording Secretary