

**NORTH CODORUS TOWNSHIP**  
**December 5, 2023**

**BOARD OF SUPERVISORS**

Chairman Dennis Ilyes called the regularly scheduled meeting to order at 7:00 p.m.  
 Supervisor present: Jackson LeVault. Absent with prior notice: Supervisor Dennis Luckenbaugh. Present on behalf of the Township: Manager Melissa Altland, Zoning Officer Jeffrey Martz, and Solicitor Christian Miller. Also present: Recording Secretary and 16 citizens.

I. **Announcements**

None at this time.

II. **Agenda**

No amendments to the posted agenda.

III. **Minutes**

**Motion** by LeVault, second by Ilyes, to approve the minutes of the meeting of November 7, 2023. All members voted aye; motion carried.

IV. **Treasurer's Report**

A. **Motion** by LeVault, second by Ilyes, to approve the Treasurer's Report for November 2023 as presented. All members voted aye; motion carried.

V. **General Public Comment**

YCPC – Seven Valleys/Green Valley/Main intersection -- Chris Caba from YCPC was present to discuss the proposals for the improvements to the intersection of Seven Valleys Road, Green Valley Road, and Main Street. Several proposals were presented; YCPC has not made any formal recommendations for any particular option. There were substantial differences in projected vehicle accidents at that intersection, depending on the option and the road affected.

Five options were presented. Impacts compared were the construction costs, likelihood of future accidents, environmental impacts, delays on each road, utility/stream impacts, etc.

Questions/comments: from Mr. Ilyes, why not just put a signal at that intersection now? This is a question for PennDOT and the engineers. Mr. Caba noted that the roundabout option gives the best safety factors, but also involves the highest cost. He also noted that ROW acquisitions usually take 2 to 3 years to come to fruition.

Larry Lehman asked if a roundabout could be used on option 3C. Can be considered as well.

Steven Smith asked if the roundabout in Spring Grove might be a good model, since the intersections are quite similar. Per Mr. Caba, this is in the preliminary planning stages and the location is merely shown for planning purposes. Mr. Smith noted that this is a heavily traveled truck route.

Kim Altland noted that trucks can't make it under the bridge farther down the road so they can't use that option anyway. Note: not sure which option he is referring to. Truck traffic is prohibited on Route 214 (Main Street) Truck traffic is to use Route 616 (Seven Valleys Road)

Another meeting will be held in February; open to the public. Mr. Caba will provide pertinent information in case anyone wants to attend.

VI. **Fire Company Report**

Tim Carr gave the fire company report for November 2023.

VII. **Police Report**

Three officers completed their training. Six more will graduate in December. New headquarters plans are moving forward.

VIII. **Permits, Plans, and Modules**

Received the 2024 fee schedule for the Zoning Hearing Board attorney. An increase in the fee, of course.

IX. **Administrative Reports**

A. Supervisors' Reports

1. Nothing from either Supervisor.
2. Public Works – WWTP – **Motion** by LeVault, second by Ilyes, to ratify the purchase of a new blower for the WWTP at a cost of \$4,429.00. All members voted aye; motion carried.
3. First round of leaf collection completed. Round 2 began this week.
4. Tree trimming still ongoing.
5. Vehicle maintenance still ongoing.
6. GIS mapping is completed, tablet arrived

B. Manager's Report

1. **Motion** by LeVault, second by Ilyes, to adopt the 2024 Budget. All members voted aye; motion carried.
2. **Motion** by LeVault, second by Ilyes, to adopt Resolution #14-12-2023, setting tax rates for 2024. All members voted aye; motion carried. No tax increases!
3. **Motion** by LeVault, second by Ilyes, to adopt Resolution #15-12-2023, amended personnel handbook; updated paid holidays, vacation, and personal time. All members voted aye; motion carried.
4. **Motion** by LeVault, second by Ilyes, to advertise the 2024 meeting schedule. All members voted aye; motion carried.
5. **Motion** by LeVault, second by Ilyes, to advertise the Reorganization and Elected Auditors meetings for January 2 and January 3, 2024, respectively, each at 8 a.m. All members voted aye; motion carried.
6. Wellspan EMS – no data on calls in November 2023. They're looking into reports according to location of where calls are run from.
7. PSATS UC Group Trust for 2024 is 0.09%; same as last year.
8. Received \$5,755.00 from KMIT, a 2023 dividend distribution.
9. Received \$2,577.23 from PA State Police fines.
10. PIRMA Insurance renewal for 2024 is \$57,730.00.
11. **Motion** by LeVault, second by Ilyes, to approve the Manager's signing the contract for the winter/engine/generator annual maintenance. All members voted aye; motion carried.

12. **Motion** by LeVault, second by Ilyes, to authorize direct deposit for the ZHB and Planning Commission members. All members voted aye; motion carried.

13. FYI, the Manager is upgrading the QuickBooks program/renewal to the 2024 version. Rock on.

14. In 4 to 6 weeks, should be receiving for 2021 – 904 Performance Recycling grant in the amount of \$6,646.80 and for 2022 \$6,094.30 (also 904 Performance Recycling grant) for a total of \$12,741.10.

15. International Property Maintenance Code – look at this in 2024.

16. Employee Pension – **Motion** by LeVault, second by Ilyes, to authorize MPL to assist Mrs. Altland in the pension plan administration. All members voted aye; motion carried.

C. Engineer's Report

2024 fee schedule received. Small fee increase.

D. Solicitor's Report

Nothing to add.

X. **Old Business**

Nothing at this time.

XI. **New Business**

A. **Motion** by LeVault, second by Ilyes, to adopt/approve NCT New hours of operation beginning January 2, 2024: office 7 a.m. to 4:30 p.m. Monday through Thursday and 7 a.m. to 11 a.m. Friday; public works 6 a.m. to 3 p.m. Monday through Thursday and 6 a.m. to 10 a.m. Friday. All members voted aye; motion carried.

XII. **Announcements**

A. The Board of Supervisors will meet on **January 2, 2024**, for the reorganization meeting at **8 a.m.**

B. Northern York County Regional Police Commission will meet on **December 19**, 6 p.m., at headquarters.

C. Planning Commission – no meeting in December.

D. The Zoning Hearing Board – no meeting in December.

E. The Elected Auditors will meet on **January 3, 2024**, 8 a.m.

**Motion** by LeVault, second by Ilyes, to adjourn. All members voted aye; motion carried. The meeting adjourned at 7:49 p.m.

Respectfully submitted,

Melissa Altland,  
Township Secretary/Manager

Julie B. Maher,  
Recording Secretary