

Supervisor Denny Ilyes
Supervisor Jackson LeVault
Supervisor Scott Meckley, Jr.

Twp. Manager, Melissa Altland
2 Citizens
Chief Lash, NYCPRD

I. **Meeting called to Order**

Acting Secretary, Melissa Altland called the re-organization meeting to order at 8:00 a.m., followed by the Pledge to the Flag

II. **Reorganization** – Board of Supervisors

- A. **Motion** by Altland, second by LeVault, to nominate Denny Ilyes as Temporary Chairman and to close nominations. All members voted aye; motion carried.
- B. **Motion** by LeVault, second by Meckley to nominate Denny Ilyes as Board Chairman and to close nominations. All members voted aye; motion carried. The meeting was turned over to the Chairman.
- C. **Motion** by Meckley, second by Ilyes, to nominate Jackson LeVault as Board Vice Chairman and to close nominations. All members voted aye; motion carried.

III. **Administrative Appointments**

D. **Motion** by LeVault, second by Meckley, to appoint the following Agenda Items E thru M. All members voted aye; motion carried. (Agenda items E thru M)

E. Appoint Township Manager and Secretary – Melissa M. Altland

F. Appoint Township Treasurer – Melissa M. Altland

G. Appoint Zoning Officer / Building Code Official / Plan Administrator/Asst. Secretary – Jeff Martz

H. Appoint Township Engineer – Pennoni Assoc. – Bill Rudy

I. Appoint Township Solicitor – MPL- Andy Miller

J. Appoint Sewage Enforcement Officers - Keith J. Hunnings, SEO

K. Appoint Commonwealth Code Inspection Services as the Building Inspector

L. Appoint Emergency Management Coordinator & Deputies:

i. C. Rick Lloyd, EMA Coordinator

ii. Justin Williams, Deputy

iii. Randy Sterner, Deputy

M. Appoint Vacancy Board Chairman – Thomas W. Waltersdorff

N. **Motion** by LeVault, second by Meckley, to appoint Denny Ilyes as Township Delegate and Scott Meckley, Jr. as Alternate, to the Northern York County Regional Police Commission Board. All members voted aye; motion carried.

O. **Motion** by Meckley, second by LeVault, to appoint Tim Carr as NCT Fire Chief-12. All members voted aye; motion carried.

P. **Motion** by Meckley, second by Ilyes, to appoint Jackson LeVault as Delegate and Scott Meckley, Jr. as Alternate, to the Convention of Pennsylvania State Association for Township Supervisors. All members voted aye; motion carried.

Q. **Motion** by LeVault, second by Ilyes, to appoint Scott Meckley, Jr. as Delegate and Jackson LeVault as Alternate Delegate, to the Local Government Advisory Committee. All members voted aye; motion carried.

R. **Motion** by Meckley, second by Ilyes, to appoint Jackson LeVault as Delegate and Denny Ilyes as Alternate, to York County Tax Collection Committee and the York Adams Tax Bureau. All members voted aye; motion carried.

S. **Motion** by LeVault, second by Meckley, to set the Treasurer's and Assistant Treasurer's Bond each at \$1,000,000.00. All members voted aye; motion carried.

T. **Motion** by LeVault, second by Meckley, to set benefits for Non-Uniform Employees for 2024 as stated in the Personnel Handbook. All members voted aye; motion carried.

U. **Motion** by Meckley, second by LeVault, to set pay rates for Non-Uniform Employees in accordance with the 2024 Budget. All members voted aye; motion carried.

V. **Motion** by LeVault, second by Meckley, to set the mileage reimbursement rate to compensate Supervisors and Township Employees for the authorized use of their personal vehicles at a rate equal to the IRS Mileage Allowance Rate as adjusted throughout the year, currently at \$0.67 per mile. All members voted aye; motion carried.

W. **Motion** by LeVault, second by Meckley, to appoint the following for the Zoning Hearing Board and the Planning Commission. All members voted aye; motion carried.

i. Zoning Hearing Board – Billy Myers - 3yr. term expiring 12/31/2026

ii. Planning Commission – Scott Meckley, Jr. - 5yr. term expiring 12/31/2028

X. **Motion** by Meckley, second by LeVault, to appoint Mike Slagle Director for the Park Baseball Field Assignments. All members voted aye; motion carried.

Y. **Motion** by LeVault, second by Meckley, to appoint Denny Ilyes as Chairman and approve all of the following to the Ag Security Board: 2. Thomas W. Waltersdorff, 3. Peter E. Byrnes, and 4. Michael Krebs. All members voted aye; motion carried.

Z. **Motion** by LeVault, second by Meckley, to approve the Fire Police Roster for 2024. All members voted aye; motion carried.

AA. **Motion** by Meckley, second by LeVault, to appoint Hamilton-Musser as CPA. All members voted aye; motion carried

BB. **Motion** by LeVault, second by Meckley, to appoint Melissa Altland as Open Records Officer. All members voted aye; motion carried.

IV. **Announcements:**

Employee annual evaluations will be conducted after the board meeting.

V. **Public Hearing**

VI. **General Public Comments**

VII. **Minutes**

A. **Motion** by LeVault, second by Meckley, to approve Regular meeting held December 5, 2023. All members voted aye; motion carried.

VIII. **Resolutions**

A. **Motion** by LeVault, second by Meckley to approve Resolution 01-01-2024 – Appoint Fulton Bank as Banking Depositories. All members voted aye; motion carried.

B. **Motion** by LeVault, second by Meckley to approve Resolution 02-01-2024 – Setting of various fees. All members voted aye; motion carried

C. **Motion** by LeVault, second by Meckley to approve Resolution 03-01-2024 – Appoint Plan Administrative Officer for Non-Uniform Pension Plan – Melissa M. Altland. All members voted aye; motion carried

D. **Motion** by Meckley, second by LeVault to add Resolution 04-01-2024 to the agenda. All members voted aye; motion

E. **Motion** by Meckley, second by LeVault to approve Resolution 04-01-2024 to appoint the North Codorus Township Board of Supervisors as the Trustees for the Non-Uniform Pension Plan. All members voted aye; motion carried

IX. Old Business

A. Reminder – International Property Code questions or revisions for the February BOS meeting.

B. **Motion** by Meckley, second by LeVault to move forward with hiring Conrad Siegel as our Non-Uniform Pension Plan investment advisor. All members voted aye; motion carried

X. New Business

A. **Motion** by Meckley, second by LeVault, to authorize staff & elected officials to attend PSATS Annual Conference April 14-17, 2024. All members voted aye; motion carried.

B. Recycle Grant Application has been submitted for 2023

C. **Motion** by LeVault, second by Meckley to approve the lease of Township land in the amount of \$25 for farming purposes, to Luke Brubaker. All members voted aye; motion carried

D. **Motion** by LeVault, second by Meckley to approve Color Wheel to install the new carpet at a cost of \$16,450.00. All members voted aye; motion carried

E. **Motion** by LeVault, second by Meckley to approve Rick Schnetzka to paint the offices and meeting rooms at a cost of \$5,227.50. All members voted aye; motion carried

F. **Motion** by LeVault, second by Meckley to approve Brown's Glass to install a glass vestibule around the front door of the township building at a cost of \$5,995.00. All members voted aye; motion carried

XI. Announcements

A. Elected Auditor's Meeting – January 3, 2024 @ 8:00 a.m.

B. Board of Supervisors Meeting - February 6, 2024 @ 7 p.m.

C. NYCPC Board Meeting - January 16, 2024 @ 6 p.m. at Headquarters

D. Zoning Hearing Board – No Hearing

E. Planning Commission Meeting – No Meeting

Motion by Meckley, second by LeVault, to adjourn the meeting adjourned at 8:28 a.m. All members voted aye; motion carried

Respectfully submitted,

Melissa M. Altland
Township Secretary/Manager
North Codorus Township