

NORTH CODORUS TOWNSHIP
March 5, 2024

BOARD OF SUPERVISORS

Chairman Dennis Ilyes called the regularly scheduled meeting to order at 7:01 p.m. Supervisors present: Jackson LeVault and Scott Meckley. Present on behalf of the Township: Manager Melissa Altland, Zoning Officer Jeffrey Martz, and Solicitor Andrew Miller. Also present: Recording Secretary and 12 citizens.

I. **Announcements**

A public meeting was held prior to tonight's meeting to discuss the International Property Maintenance Code and Quality of Life Ordinances and to answer any questions. **Motion** by LeVault, second by Meckley, to proceed with advertising both ordinances for adoption at the April meeting. All members voted aye; motion carried.

II. **Agenda**

No amendments to the posted agenda.

III. **Minutes**

Motion by Meckley, second by LeVault, to approve the minutes of the meeting of February 6, 2024. All members voted aye; motion carried.

IV. **Treasurer's Report**

A. **Motion** by LeVault, second by Meckley, to approve the Treasurer's Report for February 2024 as presented. All members voted aye; motion carried.

V. **General Public Comment**

Nothing at this time.

VI. **Fire Company Report**

Tim Carr gave the fire company report for March 2024. Number of responders is increasing – hooray! Mrs. Altland requested a motion to authorize fire police for the convention. **Motion** by LeVault, second by Meckley, to approve the use of fire police (if necessary and if folks are available) at the Dallastown convention event. All members voted aye; motion carried.

Mr. Carr reported that, using ARP funds, the fire department is purchasing a UTV with an EMS pod for responding to emergencies off the beaten path, so to speak.

VII. **Permits, Plans, and Modules**

A. Final Land Development Plan, 6125 Glatfelter Station Road, Travis and Pamela Logsdon

Pamela Logsdon was present on this plan. This plan was approved by the last board (in 2023), but the applicant was not able to record the plan in time. Because there's one new member on the board, the plan must be reapproved. **Motion** by Meckley, second by LeVault, to approve the final land development plan for Travis and Pamela Logsdon, 6125 Glatfelter Station Road. All members voted aye; motion carried.

VIII. Police Report

Chairman Ilyes gave the police report for February 2024. Groundbreaking on the new building site should be the end of April.

IX. Administrative Reports

A. Supervisors' Reports

1. Nothing to report.
2. Public Works – **Motion** by LeVault, second by Meckley, to ratify the purchase of a 2016 Dulevo Evolution 5000 street sweeper for \$13,400 and plus purchasing commission, using ARP funds allocated in the 2024 budget. All members voted aye; motion carried.
3. **Motion** by Meckley, second by LeVault, to purchase a mower from McGrew's in the amount of \$8,000 using ARP funds allocated in the 2024 budget. All members voted aye; motion carried.
4. **Motion** by LeVault, second by Meckley, to authorize LTAP to do traffic studies on the roads within the Township that have no speed limits (free of charge). All members voted aye; motion carried.
5. **Motion** by Meckley, second by LeVault, to advertise and sell the loader sweeper on Muncibid. All members voted aye; motion carried.

B. Manager's Report

1. **Motion** by LeVault, second by Meckley, to authorize Zach-Vac Air Duct Cleaning in the amount of \$850. All members voted aye; motion carried.
2. FYI: Wellspan EMS reported 41 calls in December 2023 and 43 calls in January 2024.
3. **Motion** by LeVault, second by Meckley, to approve the use of some Township roads for the bike marathon, Global Endurance Sports Series, on June 16, 2024. All members voted aye; motion carried. The applicant has contacted the police as well.
4. **Motion** by Meckley, second by LeVault, to approve the upgrade of the Barracuda backup system for \$2,000 labor and to upgrade four workstations by the Business Information Group for \$8,000.00, using ARP funds allocated in the 2024 budget. All members voted aye; motion carried.
5. 2021-2022 liquid fuels audit was completed on February 27, 2024.
6. Painting and carpet installation is complete. Hall floor still needs to be done.
7. Received 2024 Turnback Allowance in the amount of \$16,160.00 and 2024 Liquid Fuels in the amount of \$352,996.94.
8. Portable toilets were delivered to the park and baseball field by Knaper's Stop & Go (new provider).
9. KMIT Annual Audit – received \$600 credit to be deducted off the next invoice.
10. **Motion** by LeVault, second by Meckley, to advertise bids for oil and chip and materials. All members voted aye; motion carried.
11. For the Agricultural Security review, not much action (two properties) has occurred since the last review (in 2017), so perhaps no action is required, even though this year would be the normal review year. If no action is taken, the Ag Security Area/properties are deemed to be approved. **Motion** by LeVault, second by Meckley, to *take no action* on the NCT Agricultural Security review. All members voted aye; motion carried.

12. Discussion was held on whether the Township needs to convert its files to digital format. Perhaps it's better at this stage to keep the paper copies as is, only because with digital files, it's easy to ignore purging of those files.

13. **Motion** by LeVault, second by Meckley, to replace the sliding board at the park. All members voted aye; motion carried. Funds will be taken from one of two recreation funds accounts.

C. Engineer's Report
Nothing discussed.

D. Solicitor's Report

1. **Motion** by Meckley, second by LeVault, to adopt Resolution #05-03-2024, Conrad Siegel Pension advisory agreement. All members voted aye; motion carried.

2. **Motion** by LeVault, second by Meckley, to adopt Resolution #06-03-2024, Charles Schwab, Benefit Custody. All members voted aye; motion carried.

3. The Township received notice that the Estate of Charlotte R. Mummert bequeathed \$2,500 for the placement of a concrete bench and plaque in memory of Norman Mummert. **Motion** by LeVault, second by Meckley, to authorize the Manager to get pricing to comply with the bequest by the Estate of Charlotte R. Mummert. All members voted aye; motion carried.

4. Attorney Miller reported on the text amendment requested by Predix. Amendments were made by the applicant based on YCPC's suggestions. **Motion** by Meckley, second by LeVault, to approve forwarding the Zoning Text Amendment the YCPC for review and comments. All members voted aye; motion carried.

IX. **Old Business**

A. **Motion** by LeVault, second by Meckley, to approve the installation by the York Water Company of two additional fire hydrants on Old Joseph Road and Rockery Road. All members voted aye; motion carried.

B. **Motion** by LeVault, second by Meckley, to authorize the Manager to *start the process* of taking \$2.3M from general fund and \$1.3M from sewer fund and put into capital reserve with Fulton Bank. All members voted aye; motion carried.

XI. **New Business**

A. **Motion** by Meckley, second by LeVault, to approve Resolution #07-03-2024 to move 2024 budgeted funds in the amount of \$455,500.00 from the General Fund to Capital Reserve on April 1, 2024. All members voted aye; motion carried.

B. **Motion** by LeVault, second by Meckley, to adopt Resolution #08-03-2024, authorizing the staff to purge and destroy any old records (Mrs. Altland has a specific list) that the Township is not required to keep. All members voted aye; motion carried.

XII. **Announcements**

A. The Board of Supervisors will meet on April 2 at 7 p.m.

B. Northern York County Regional Police Commission will meet on March 19, 6 p.m., at headquarters.

- C. Planning Commission will meet on March 26, 7 p.m.
- D. The Zoning Hearing Board will not meet in March.

Motion by Meckley, second by LeVault, to adjourn. All members voted aye; motion carried. The meeting adjourned at 7:53 p.m.

Respectfully submitted,

Melissa Altland,
Township Secretary/Manager

Julie B. Maher,
Recording Secretary