

Supervisor Denny Ilyes
Supervisor Jackson LeVault
Supervisor Scott Meckley, Jr.
Residents - 1

Twp. Manager, Melissa Altland
Zoning/BCO, Jeff Martz
EMC – Justin Williams

I. Meeting called to order by Denny Ilyes at am following the Pledge of Allegiance

II. Re-Organization Board of Supervisors

- A. Motion** by LeVault, seconded by Meckley, to nominate Denny Ilyes as Temporary Chairman and to close nominations. **All members voted aye; motion carried.**
- B. Motion** by LeVault, seconded by Meckley to nominate Denny Ilyes as Board Chairman and to close nominations. **All members voted aye; motion carried.** The meeting was turned over to the Chairman.
- C. Motion** by Ilyes, seconded by Meckley, to nominate Jackson LeVault as Board Vice Chairman and to close nominations. **All members voted aye; motion carried.**

III. Administrative, Commission, and Board Appointments

- A. Motion** by Meckley, seconded by Ilyes to Appoint Township Manager, Secretary, and Treasurer – Melissa M. Altland. **All members voted aye; motion carried.**
- B. Motion** by Meckley, seconded by LeVault to Appoint Township Assistant Secretary – Jeff Martz. **All members voted aye; motion carried.**
- C. Motion** by Meckley, seconded by LeVault to Appoint Zoning Officer / Building Code Official / Plan Administrator – Jeff Martz. **All members voted aye; motion carried.**
- D. Motion** by Meckley, seconded by LeVault to Appoint Road Master – Travis Shearer. **All members voted aye; motion carried.**
- E. Motion** by LeVault, seconded by Meckley to Appoint Township Engineer – Pennoni Assoc. – Bill Rudy. **All members voted aye; motion carried.**
- F. Motion** by LeVault, seconded by Meckley to Appoint Township Solicitor – MPL - Andy Miller. **All members voted aye; motion carried.**
- G. Motion** by Meckley, seconded by LeVault to Appoint Sewage Enforcement Officers - Keith J. Hunnings, SEO. **All members voted aye; motion carried.**
- H. Motion** by LeVault, seconded by Meckley to Appoint Building Inspector - Commonwealth Code Inspection Services. **All members voted aye; motion carried.**
- I. Motion** by Meckley, seconded by LeVault to Appoint Emergency Management Coordinator & Deputy - Justin Williams, EMC & Randy Sterner, Deputy. **All members voted aye; motion carried.**
- J. Motion** by LeVault, seconded by Meckley to Appoint Vacancy Board Chairman – Thomas W. Waltersdorff. **All members voted aye; motion carried.**
- K. Motion** by Meckley, seconded by LeVault to Appoint Township Fire Chief – Tim Carr. **All members voted aye; motion carried.**
- L. Motion** by LeVault, seconded by Meckley to Appoint CPA - Hammer and Musser. **All members voted aye; motion carried.**
- M. Motion** by Meckley, seconded by LeVault to Appoint Open Records Officer – Melissa Altland and Alternate – Jeff Martz. **All members voted aye; motion carried.**
- N. Motion** by LeVault, seconded by Meckley to Appoint NYCRP Commission Board
 - 1. Delegate** – Denny Ilyes
 - 2. Alternate** – Scott Meckley, Jr. **All members voted aye; motion carried.**

- O. Motion** by Ilyes, seconded by Meckley to Appoint Delegates to the Convention of the Pennsylvania State Association for Township Supervisors.
1. Delegate – Jackson LeVault **2. Alternate** -Scott Meckley, Jr. **All members voted aye; motion carried.**
- P. Motion** by Ilyes, seconded by Meckley to Appoint Delegates to the Convention of the Pennsylvania State Association for Township Supervisors.
1. Delegate – Jackson LeVault **2. Alternate** -Scott Meckley, Jr. **All members voted aye; motion carried.**
- Q. Motion** by Ilyes, seconded by Meckley to Appoint Delegates to Local Government Advisory Committee. **1. Delegate** – Scott Meckley, Jr. **2. Alternate** – Jackson LeVault **All members voted aye; motion carried.**
- R. Motion** by Ilyes, seconded by Meckley to Appoint Delegate to York County Tax Collection Committee & York Adams Tax Bureau.
1. Delegate – Jackson LeVault **2. Alternate** – Scott Meckley, Jr. **All members voted aye; motion carried.**
- S. Motion** by Meckley, seconded by LeVault to Set the Treasurer Bond at \$1,000,000. **All members voted aye; motion carried.**
- T. Motion** by LeVault, seconded by Meckley to Set the non-uniform full-time benefits for 2026 as stated in the Personnel Handbook. **All members voted aye; motion carried.**
- U. Motion** by Meckley, seconded by LeVault to Set Pay Rates and Benefits for Non-Uniformed Employees in accordance with the 2026 Budget. **All members voted aye; motion carried.**
- V. Motion** by Meckley, second by LeVault to Set Mileage Reimbursement Rate to compensate Supervisors and Township Employees for the authorized use of their personal vehicles at a rate equal to the IRS Mileage Allowance rate as adjusted throughout the year (\$0.725). **All members voted aye; motion carried.**
- W. Motion** by Meckley, seconded by LeVault to Appoint Zoning Hearing Board Member – 3yr. term expiring 12/31/2028 – Duane Kerstetter. **All members voted aye; motion carried.**
- X. Motion** by Meckley, seconded by LeVault to Appoint Planning Commission Member – 4yr term expiring 12/31/2030 – Lilyan Shearer. **All members voted aye; motion carried.**
- Y. Motion** by LeVault, seconded by Meckley to Appoint Ag Security Board –
1. Scott Meckley, Jr. **3.** Dennis Ilyes
2. Thomas Waltersdorff **4.** Matthew Kessler **All members voted aye; motion carried.**
- Z. Motion** by LeVault, seconded by Meckley to Approve the 2026 Fire Police Roster. **All members voted aye; motion carried.**

IV. Resolutions

- A.** Resolution 01-01-2026 – **Motion** by Meckley, seconded by LeVault to Appoint Banking Depositories Fulton Bank. **All members voted aye; motion carried.**
- B.** Resolution 02-01-2026 – **Motion** by LeVault, seconded by Meckley to Setting of Various Fees. **All members voted aye; motion carried.**
- C.** Resolution 03-01-2026 – **Motion** by Meckley, seconded by LeVault to Appoint Non-Uniform Pension Plan Chief Administrator – Melissa Altland. **All members voted aye; motion carried.**
- D.** Resolution 04-01-2026 – **Motion** by LeVault, seconded by Meckley to Appoint Non-Uniform Pension Plan Trustees – North Codorus Township Board of Supervisors. **All members voted aye; motion carried.**
- E.** Resolution 05-01-2026 – **Motion** by Meckley, seconded by LeVault to Pay 2026 Comprehensive Plan conducted by Pennoni and Assoc. from Capital Reserves. **All members voted aye; motion carried.**
- F.** Resolution 06-01-2026 – **Motion** by LeVault, seconded by Meckley to Adopt Strawberry Fields Phase I Deed of Dedication for Sewer Lines. **All members voted aye; motion carried.**

- G. Resolution 07-01-2026 – **Motion** by LeVault, seconded by Meckley to Adopt Strawberry Fields Phase II Deed of Dedication for Sewer Lines. **All members voted aye; motion carried.**

V. Announcements

Employee Annual Evaluations were conducted prior to today’s meeting.

VI. General Public Comment - None

VII. Minutes

- A. **Motion** by Meckley, seconded by LeVault to Approve Minutes for BOS Meeting held December 2, 2025. **All members voted aye; motion carried.**

VIII. Treasurer’s Report

- A. **Motion** by LeVault, second by Meckley to Approve Treasurer’s Reports for December 2025. **All members voted aye; motion carried.**

	<u>Receipts</u>	<u>Distribution</u>
General Fund	\$196,219.83	\$111,107.99
Liquid Fuel Fund	\$615.92	\$98.08
Fire Hydrant Fund	\$515.73	\$4,542.64
Capital Reserve Fund	\$23,409.95	\$0.00
Recreation Fund	\$180.29	\$0.00
Sewer Fund	\$354,134.39	\$54,190.81
Total	\$575,076.11	\$169,939.55

IX. Old Business

- A. **Motion** by Meckley, seconded by LeVault to Approve the St. Paul’s Church Access and Parking Easement Agreement. **All members voted aye; motion carried.**

X. New Business

- A. **Motion** by Meckley, seconded by LeVault to Authorize Staff and Elected Officials to attend PSATS Annual Conference April 19-22, 2026. **All members voted aye; motion carried.**
- B. **Motion** by Meckley, seconded by LeVault to Approve Security Fence (co-star) to replace fencing at backstop – \$24,050.00 pay from Recreation Fund as per the 2026 budget. **All members voted aye; motion carried.**
- C. Advertise for placing items on Municibid to sell – Andy explained we would have to advertise anything we would sell that has a value over \$1,000 must be advertised we will be selling on Municibid. **All members voted aye; motion carried.**
- D. **Motion** by LeVault, seconded by Meckley to Install a Maintenance Pit in shop - \$5,000.00 pay from General Fund as per 2026 budget building capital purchases for building budget.
- E. **Motion** by Meckley, seconded by LeVault to Approve the Fire Company engine bay floor epoxy coating - \$24,455.39 pay from General Fund as per 2026 budget capital purchase from FC budget. **All members voted aye; motion carried.**
- F. Wellspan EMS – 46 calls November 2025
- G. **Motion** by LeVault, seconded by Meckley for North Codorus Township to proceed along with York County and Spring Grove School District with an appraisal for a Tax Assessment Appeal. **All members voted aye; motion carried.**
- H. WC Myers Family Farms LP submitted Agricultural Security Area paperwork 12/17/2025. Parcel 79.66 Acres parcel 22-000-DF-0053-00-00000 in Codorus Twp with 9.67 acres in North Codorus Twp. Calendar for 180 days, June 15th and adopt resolution July 7, 2026
- I. **Motion** by Meckley, seconded by LeVault to have all sports teams using all Community Parks’ Fields to sign a Use Agreement. **All members voted aye; motion carried.**
- J. Data Center Ordinance was submitted to York County Planning Commission and NCT Planning Commission for review.

- K. Flexible Residential Overlay Ordinance Amendment – continues to be tabled due to the substantive validity challenge to the existing ordinance.
- L. **Motion** by LeVault, seconded by Meckley Authorizing repairs to the York/Lehman Roads signal ground markings – Alpha Space Control - \$3,486.53. **All members voted aye; motion carried.**
- M. **Motion** by Meckley, seconded by LeVault Authorizing repairs to the York/Lehman Roads signal - Atlantic Transportation System. **All members voted aye; motion carried.**
- N. Received LABS 2026 pricing – 11 tests - 1 increased by \$1.
Motion by Meckley, seconded by LeVault Authoring to have LTAP conduct a traffic study for No Parking on both sides of Oak Ridge Dr, Lynwood Dr, and Pin Oak Dr. **All members voted aye; motion carried.**

XI. Announcements

- A. Elected Auditor’s Meeting – January 6, 2026 @ 8 am
- B. AG Security Meeting – January 6, 2026 @ 4 pm
- C. Board of Supervisors Meeting – February 3, 2026 @ 7:00 pm
- D. NYCPC Board Meeting – January 20, 2026 @ headquarters @ 6:00 pm
- E. Planning Commission – January 27, 2026 @ 7:00 pm
- F. Zoning Hearing Board– No Hearing

XII. Motion by Meckley, second by LeVault to adjourn the meeting at 7:36 am.

Respectfully submitted,

Melissa M. Altland
Township Secretary/Manager
North Codorus Township